

## SINHGAD INSTITUTE OF TECHNOLOGY

(Affiliated to SPPU, Pune and Approved by, AICTE, New Delhi. NAAC Accredited)
Gat No. 309/310, Kusgaon (Bk), off Mumbai –Pune, Expressway.

Lonavala, Pune, 410401, Website: www.sinhgad.edu

#### Composition of IAQC for AY 2022-23

| S.No. | Name of the Member  | Designation             |            |
|-------|---|-------------------------|------------|
| 1     | Dr. M.S. Gaikwad, Principal   | Chairperson             | 9552569864 |
| 2     | Dr. S. D. Lokhande, Principal,                                      | Management              | 0000005460 |
|       | SCoE, Vadgaon, Pune   | Representative          | 9822335468 |
| 3     | Dr. R. K. Kamat,  | Member                  | 0000001070 |
|       | VC, Dr Homi J Bhabha State University, Mumbai                       | Member                  | 9028001068 |
| 4     | Dr. D.D. Chaudhary, Vice-Principal                                  | Member                  | 9372810161 |
| 5     | Dr. D. S. Mantri, NBA Co-ordinator                                  | Member                  | 9922431612 |
| 6     | Mr. Manohar N Kalgunde  | IQAC Co-ordinator       | 9011066137 |
| 7     | Mr. S. M. Gaikwad, HoD (Mech)                                       | Member                  | 9321003912 |
| 8     | Dr. S. D. Babar, HoD (Comp)   | Member                  | 9881383933 |
| 9     | Dr. R. V. Babar , HoD (IT)  | Member                  | 7588048922 |
| 10    | Mr. S. D. Datey , HoD (Elect.)                                      | Member                  | 8605033245 |
| 11    | Dr. P. S. Patil, HoD (App.Sci. Deptt)                               | Member                  | 9420107701 |
| 12    | Dr. M. S. Chaudhari, Dean R & D                                     | Member                  | 9284317762 |
| 13    | Mr. Mayur Raut, T & P Officer                                       | Member                  | 9765550636 |
| 14    | Mr. S. L. Mhetre CEO  | Member                  | 9921838393 |
| 15    | Dr. S. B. Gholap, Faculty, E&TC Deptt.                              | Member                  | 9763461767 |
| 16    | Mrs. R.S. Shishupal, Faculty, Comp Deptt                            | Member                  | 9011909490 |
| 17    | Dr. Mrs. Pallavi Ahire, Faculty, IT Deptt                           | Member                  | 9422533123 |
| 18    | Mrs.Y. M. Raut, Faculty, Mech. Deptt.                               | Member                  | 8329129972 |
| 19    | Mr. S. N. Mali, Faculty, App. Sci. Deptt                            | Member                  | 9423933086 |
| 20    | Mr. Santosh Dabade NSS Prog. Officer                                | Member                  | 9970027070 |
| 21    | Mr. Swapnil Shinde, Cultural Head                                   | Member                  | 9665395377 |
| 22    | Dr. Pravin Pandit, Librarian  | Member                  | 9890888240 |
| 23    | Mr. D. R. Mali, Office Admin. Staff                                 | Member                  | 9822900920 |
| 24    | Mr. Tejas Kinage, Tech Partner, Minsun Renewable<br>Solutions, Pune | Nominee, Industry       | 9730371935 |
| 25    | Mr Sudhir B. Nisal, Urja Enterprises, Lonavala                      | Nominee of Parents      | 9850368115 |
| 26    | Ms Divya Ambekar  | Nominee of Alumni       | 8806353486 |
| 27    | Mr. Nilesh Satpute, BE Electrical 33                                |                         | 9325726592 |
| 28    | Mr. Nikam Mohit Ganesh, TE Mech A 08                                | Student Representatives | 9075327706 |
| 29    | Mr. Shubham Ashok Kusalkar, SE IT 41                                |                         | 9529464793 |

719

Mr Manohar N Kalgunde Coordinator, IQAC



ALB

Dr. M. S. Gaikwad Principal



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Date: 03/07/2022

#### **IQAC Meeting Plan**

#### IQAC Meeting on 05.07.2022

#### Agenda:

- 1. Review and confirmation of minutes of last meeting.
- 2. ACADEMICS: Sem I2022-23
- 3. Industry Visit: Policies and Implementation
- 4. NAAC SSR Submission.
- 5. Prepartion of Semiester Details
- 6. Any other item with permission of chair

Prof. M. N. Kalgunde

**IQAC** Coordinator

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Dr. M. S. Gaikwad

**Principal** 





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Internal Quality Assurance Cell (IQAC)

#### Minutes of meeting of the IQAC meeting on 05th July 2022 [First]

Important points were discussed and suggested by committee members are commonly applicable for all departments.

- 1. Mr. M.N. Kalgunde, IQAC coordinator, welcomes to all members and presented agenda of meeting and also discussed preparation and submission of AQAR 21-22.
- 2. **Dr. M.S. Gaikwad** sir have discussed the SSR preparation for **NAAC** second cycle and plan of action for the same.
- 3. **Dr. S.D.Lokhande** Management Representative, have discuss the Quality approaches to be adopted for overall outcome through NAAC. Other members have contributed many point regarding involvement of all stake holders and overall **Quality improvement**.
- 4. **Dr. R.K. Kamat** have added important points regarding NAAC visit, IQAC initiatives and involvement of all stake holders in **outcome based** activities and improvements.
- 5. Preparation of SSR was appreciated by the members.
- 6. All files and criteria wise data must be updated and made available to NAAC committee.
- 7. Suggestion recevied for the updation of De[partment Activity report
- 8. Teacher Guardian Scheme must be executed **innovatively enhance** for effective interaction with the students and faculty.
- 9. Periodically Feedback from students on teaching and appropriate action should be taken.
- 10. Active MOUs need to be increased and include variety of VAPs on latest trends in industry.
- 11. Recent technology related guest lectures should be arranged by each department, and participation from staff as well as students to be encouraged to a larger extent.
- 12. All of students from SE to BE should be encouraged for **industrial Project** / Internships, and their involvement in those should be periodically monitored and documented.
- 13. Industrial visits and quality projects and internships must be encouraged and undertaken.
- 14. Students to be encouraged to publish their own research papers in international conferences/or national and international journals etc. Faculties may also participate with them for publications.
- 15. Discussion on the curriculum implementaion for the upcomming semester

Meeting ended with vote of Thanks

Mr.M.N. Kalgunde IQAC Coordinator

IQAC Co-ordinator
SINHGAD INSTITUTE OF TROPERTORS IN Kusgaon (Bk), Lonayla, Pune 4 1040 in

JOAC JOAC JOACH TO STATE OF THE COLOR OF THE

Dr. M.S. Gaikwad Principal

(Dr. M. S. Gaikwad)
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410 401



## SINHGAD INSTITUTE OF TECHNOLOGY, LONAVALA

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**Internal Quality Assurance Cell (IQAC)** 

## Action Taken Report on the decisions of IQAC Meeting on 05<sup>th</sup> July 2022 For AY 2022-23

| Sr.No. | Points Discussed  | Action Taken   |
|--------|---|--|
| 1,     | NAAC Report preparation                                 | All criteria heads are guided to collect data in prescribed format as early as possible.                 |
| 2      | AQAR 21-22 Report preparation                           | All information related to AQAR 21-22 must be updated on NAAC portal before due date.                    |
| 3      | Projects and Internship<br>Quality                      | All necessary instructions for quality projects and Internships are given to coordinators.               |
| 4      | Various club activities for Interactive teaching skills | Teachers and students are motivated to organise various club activities online platform.                 |
| 5      | Effective implementation of Teacher Guardian meeting    | All HoDs are instructed to take follow up of TG meetings and to keep record.                             |
| 6      | Students feedback on teaching practices                 | All HoDs are instructed to take feedback from students and appropriate action as per AMC/CDC guidelines. |

Mr.M.N. Kalgunde
IQAC Coordinator
IQAC Co-ordinator
IQAC Co-ordina

IQAC IQAC IQAC

Dr. M.S. Gaikwad

Principal
(Dr. M.S. Gaikwad)

PRINCIPAL

SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala 410 401



# SINHGAD INSTITUTE OF TECHNOLOGY, LONAVALA (Affiliated to Savitribai Phule Pune University and Approved by AICTE, New Delhi) Accredited by NAAC with Grade "A"

Internal Quality Assurance Cell (IQAC)

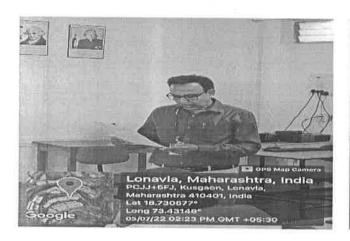
## Photos of IQAC Meeting On 05th July 2022



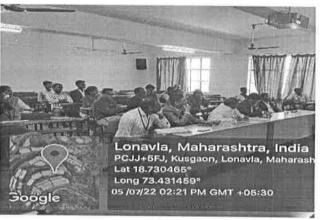
Dr. D.S. Mantri, NAAC Coordinator



Welcome to Dr. S.D. Lokhande



Dr. M S Chaudhary, R&D Coordinator



All Members



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## **Internal Quality Assurance Cell for AY 2022-23**

05/07/2023

| S.No. | Name of the Member                             | Designation        | Contact No. | Sign           |
|-------|--|--------------------|-------------|----------------|
| 1     | Dr. M.S. Gaikwad, Principal                    | Chairperson        | 9552569864  | ME             |
| 2     | Dr. S. D. Lokhande, Principal,                 | Management         |             | - 34           |
|       | SCoE, Vadgaon, Pune                            | Representative     | 9822335468  | Laint          |
| 3     | Dr. R. K. Kamat,                               |                    |             | O ah           |
|       | VC, Dr Homi J Bhabha State University, Mumbai  | Member             | 9028001068  | Raph           |
| 4     | Dr. D.D. Chaudhary, Vice-Principal             | Member             | 9372810161  | Cotuel         |
| 5     | Dr. D. S. Mantri, NBA Co-ordinator             | Member             | 9922431612  | Amonto         |
| 5     | Mr. Manohar N Kalgunde                         | IQAC Co-ordinator  | 9011066137  | 20             |
| 7     | Mr. S. M. Gaikwad, HoD (Mech)                  | Member             | 9321003912  | (M)            |
| 3     | Dr. S. D. Babar, HoD (Comp)                    | Member             | 9881383933  | 53 hul         |
| )     | Dr. A. A. Kalage, HoD (Elect.)                 | Member             | 8605033245  | lane           |
| 10    | Dr. P. S. Patil, HoD (App.Sci. Deptt)          | Member             | 9420107701  | Comment of the |
| 11    | Dr. R. V. Babar , HoD (IT)                     | Member             | 7588048922  | To and         |
| 12    | Dr. M. S. Chaudhari, Dean R & D                | Member             | 9284317762  | Chelman-       |
| 13    | Mr. Mayur Raut, T & P Officer                  | Member             | 9765550636  | Mar            |
| 14    | Mr. S. L. Mhetre CEO                           | Member             | 9921838393  |                |
| 15    | Mr. Santosh Dabade NSS Prog. Officer           | Member             | 9970027070  | (BUN)          |
| 16    | Mr. Swapnil Shinde, Cultural Head              | Member             | 9665395377  | MACH           |
| 17    | Mr. S. N. Mali, Faculty, App. Sci. Deptt       | Member             | 9423933086  | - bord         |
| 18    | Mr. S. D. Datey, Faculty, Elect. Deptt.        | Member             | 9637069097  | Bodel          |
| 19    | Mrs. R.S. Shishupal, Faculty, Comp Deptt       | Member             | 9011909490  |                |
| 20    | Dr. S. B. Gholap, Faculty, E&TC Deptt.         | Member             | 9763461767  | Sec.           |
| 21    | Mrs.Pallavi Ahire, Faculty, IT Deptt           | Member             | 9422533123  | July -         |
| 22    | Dr. Pravin Pandit, Librarian                   | Member             | 9890888240  | Pardy          |
| 2.3   | Mr. D. R. Mali, Office Admin. Staff            | Member             | 9822900920  | do             |
| 24    | Mr. Tejas Kinage, Tech Partner, Minsun         |                    |             | avi            |
|       | Renewable Solutions, Pune                      | Nominee, Industry  | 9730371935  | _              |
| 5     | Mr Sudhir B. Nisal, Urja Enterprises, Lonavala | Nominee of Parents | 9850368115  | 1.             |
| 6     | Ms Divya Ambekar                               | Nominee of Alumni  | 8806353486  | Amlul          |
| 7     | Mr. Nilesh Satpute, BE Electrical 33           |                    | 9325726592  | Diles          |
| 8     | Mr. Nikam Mohit Ganesh, TE Mech A 08           | Student            | 9075327706  | Thorn,         |
|       | Mr. Shubham Ashok Kusalkar, SE IT 41           | Representatives    | 9529464793  | Anna los       |

Mr Manonar N Kalgunde Coordinator, IQAC

IQAC Co-ordinator
HGAD INSTITUTE OF TEC
Kusgaon (Sk), Longola, Pune-410407



Dr. M. S. Gaikwad
PRIMDIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonevale-410401



#### DNYANESHWAR MANTRI <dsmantri.sit@sinhgad.edu>

### I Q A C Meeting on 18th Nov 2022 at 01.30 pm

1 message

Manohar Kalgunde <mnk.sit@sinhgad.edu>

17 November 2022 at 11:04

To: "M.S. GAIKWAD" <principal\_sit@sinhgad.edu>, Dilip Chaudhary <dchaudhary.sit@sinhgad.edu>, Amol Kalage <hod.electrical.sit@sinhgad.edu>, "HOD IT SIT Dr.R.V. Babar" <hodit.sit@sinhgad.edu>, Sambhaji Gaikwad <hodmech.sit@sinhgad.edu>, "Dr. Sachin D. Babar" <hode.sit@sinhgad.edu>, "P.S Patil" <hodfe.sit@sinhgad.edu>, DNYANESHWAR MANTRI <dsmantri.sit@sinhgad.edu>, "Dr. Manohar Chaudhari" <msc.sit@sinhgad.edu>, "Prof.Mayur Raut" <tpo.sit@sinhgad.edu>, Santosh Mhetre <slm.sit@sinhgad.edu>, Santosh Dabade <sgdabade.sit@sinhgad.edu>, Swapnil Shinde <swapnil.shinde.sit@sinhgad.edu>, S D Datey <sdd.sit@sinhgad.edu>, R Shishupal <rss.sit@sinhgad.edu>, "Dr. Sharad Gholap" <sgholap.sit@sinhgad.edu>, Pallavi Ahire <pallaviahire@sinhgad.edu>, "Dr.Praveen Pandit" <ppandit.lib.sit@sinhgad.edu>, Dattatray Raut <drr.office.sit@sinhgad.edu> Cc: Manohar Kalgunde <mnk.sit@sinhgad.edu>

Dear all,

You are cordially invited for the meeting of Internal Quality Assurance Cell (IQAC), to be held on..

**Date**: 18<sup>th</sup> Nov 2022 **Time**: 01,30 p.m.

Venue: Seminar Hall, Mechanical Engg. Dept., SIT Lonavala.

#### Agenda:

- 1. Review and discussion on the points suggested by IQAC members in last meeting.
- 2. Discussion on NAAC 2022 Peer Team Report and decisions, actions thereon.
- 3. Plan of Action for the Academic Year 2022-23.
- 4. Any other matter with permission of the chair.

Manohar N Kalgunde, IQAC Co-ordinator, Sinhgad Institute of Technology, Lonavala 410 401 Cont: 9011066137

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Lonavala, Pune, 410401, Website: <a href="https://www.sinhgad.edu">www.sinhgad.edu</a>

Date: 10/11/2022

#### **Invitation for IQAC Meeting**

To,

Dr. R. K. Kamat

Vice -Chancellor,

Dr. Homi J. Bhabha State Univesity,

Mumbai.

**SUBJECT: IQAC Meeting** 

Respected Sir,

You are cordially invited for the meeting of Internal Quality Assurance Committee (IQAC), to be held on...

Date: 18th Nov 2022

Time: 01.30 p.m.

Venue: Seminar Hall, Mechanical Engg. Dept., SIT Lonavala.

#### Agenda:

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- 4. Any other matter with permission of the chair.

Prof. M. N. Kalgunde

IQAC Co-ordinator
SIMHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk), Lonavia, Pune-410401

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PRIPHINCIPAL

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Date: 10/11/2022

## **Invitation for IQAC Meeting**

To,
Dr. S. D.Lokhande
Principal,
SCoE, Vadgaon, Pune.

**SUBJECT: IQAC Meeting** 

Respected Sir,

You are cordially invited for the meeting of Internal Quality Assurance Committee (IQAC), to be held on..

Date: 18th Nov 2022

Time: 01.30 p.m.

Venue: Seminar Hall, Mechanical Engg. Dept., SIT Lonavala.

#### Agenda:

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- 4. Any other matter with permission of the chair.

Prof. M. N. Kalgunde

MHSAD INSTITUTE OF TECHNOLOGY Kusgaon (Bk), Lonavia, Pune-410401.

CONAVALA ON THE CHANGE OF THE

Dr. M. S. Galkwad

(Dr. Mrincipalkwad)
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410 401





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Internal Quality Assurance Cell (IQAC)

#### Minutes of meeting of the IQAC meeting

On

#### 18/11/2022

Important points discussed / suggested by

Dr. S.D. Lokhande

Dr. M.S. Gaikwad

Dr. M.S. Rohokale

Following points were discussed which are commonly applicable for all departments.

- 1. Agenda and action plan of Previous Meeting of IQAC → AQAR 2021-22 to be submitted
- 2. NAAC Peer Team Report : Criterion-wise points discussed
- 3. Grade point table: Analysis of the points obtained in each criterion
- 4. Management Representative, Dr S. D. Lokhande highlighted following points:
  - a. Need of mechanism for data collection. → Set up of Data Collection from all stake-holders (staff, students, industry, parents, alumni etc); Decide frequency of data collection (say once in a sem); Analysis; Target-setting (no. of projects, proposals, research papers etc);
  - b. Need of uniformity in the departmental processes, policies regarding various activities like Term Work, Attendance, Teaching Learning process for slow/average/advance learners, formats of various documents used in all levels of the institute etc
  - c. Best Practices: Proper Selection and effective implementation of Best Practices

    → Identify 15 to 20 Best practices from reputed institutes across India
  - d. Congratulations for receiving A grade by NAAC in cycle-2

#### 5. Principal Dr. M S Gaikwad:

- a. Appreciation of all stakeholders for achieving A-Grade in NAAC Cycle-2
- b. NAAC Processes for proper Teaching Learning process.
- c. NAAC PTR: Helps find the TASK required improving weak area of the institute. → Scope for the improvements in Cr 3 & Cr 5
- d.  $\rightarrow$  Financial Support for the publications of the staff & students
- e. Analyse—identify scope for improvements—suggest the steps for action
- f. Felicitation of Dr S D Lokhande for receiving NAAC A+ grade for SCoE, Pune.
- g. Appreciation of SKNCoE, SITS Narhe for Cycle-2 Accreditation.
- h. Resolution for NAAC A+ grade for SKNSITS, Lonavala.



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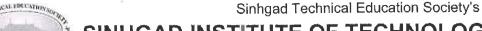
- 6. Continuous updation of NAAC/NBA files
- 7. → Promoting Internship on Department Level
- 8. IIC initiatives regarding publications, innovation, IPR, entrepreneurship, funding etc.
- 9. FE 2022-23:
  - a.  $\rightarrow$  Dress code for the students
  - b. →Students' Training Programme for FE for T&P activity
- 10. Curriculam implementation details for Semester
- 11. Meeting Ended with vote of Thanks

#### Action Taken Report

| Sr. N | Points Discussued                           | Action Taken  |
|-------|---|---|
| 01    | Review of previous meeting<br>Points        | Compliance has been taken into consideration and found satisfactory   |
| 02    | Discussuion on NAAC 2022<br>Peer tem Report | Comments are take into consideration for improvements   |
| 03    | Curriculam Implementaion and Compliance     | Regular feedback of Students are taken regarding completion of Syllabus and same commnicated to faculty for improvement |
| 04    | Overall Development                         | Faculties are instructed to participate in various skill build programs for overall developments                        |







# Sinhgad Institutes

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Internal Quality Assurance Cell (IQAC)







(Dr. M. S. Caikwad)
PRINCIPAL
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## Attendance for IQAC Meeting on 18.11.2022

| S.No. | Name of the Member                             | Designation        | Contact No. | Sign   |
|-------|--|--------------------|-------------|--|
| 1     | Dr. M.S. Gaikwad, Principal                    | Chairperson        | 9552569864  | 196  |
| 2     | Dr. S. D. Lokhande, Principal,                 | Management         | 9822335468  |  |
|       | SCoE, Vadgaon, Pune                            | Representative     | 9622333468  | THU  |
| 3     | Dr. R. K. Kamat,                               | Member             | 9028001068  | later  |
|       | VC, Dr HomiJBhabhaState University, Mumbai     | Representative     | 7020001008  | Am   |
| 4     | Dr. D.D. Chaudhary, Vice-Principal             | Member             | 9372810161  | (myling)   |
| 5     | Dr. D.S. Mantri, NBA Co-ordinator              | Member             | 9922431612  | (Justin 190  |
| 6     | Mr. Manohar N Kalgunde, IQAC Co-ordinator      | Member             | 9011066137  | 70'9_  |
| 7     | Mr. S.M. Gaikwad, HoD (Mech)                   | Member             | 9321003912  | (H)  |
| 8     | Dr. S. D. Babar, HoD (Comp)                    | Member             | 9881383933  | Buhm   |
| 9     | Dr. R. V. Babar , HoD(IT)                      | Member             | 7588048922  | Anos   |
| 10    | Mr. S. D. Datey ,HoD (Elect.)                  | Member             | 8605033245  | Marked   |
| 11    | Dr. P. S.Patil, HoD (App.Sci. Deptt)           | Member             | 9420107701  | Strong   |
| 12    | Dr. M. S. Chaudhari, Dean R & D                | Member             | 9284317762  | (M Jun   |
| 13    | Mr. MayurRaut, T & P Officer                   | Member             | 9765550636  | Mam  |
| 14    | Mr. S.L.Mhetre CEO                             | Member             | 9921838393  | 15   |
| 15    | Dr. S. B. Gholap, Faculty, E&TC Deptt.         | Member             | 9763461767  | Eer  |
| 16    | Mrs. R.S. Shishupal, Faculty, Comp Deptt       | Member             | 9011909490  | ge   |
| 17    | Mrs. PallaviAhire, Faculty, IT Deptt           | Member             | 9422533123  | 90   |
| 18    | Mrs. Y. M. Raut, Faculty, Mech. Deptt.         | Member             | 8329129972  | A.   |
| 19    | Mr. S. N. Mali, Faculty, App. Sci. Deptt       | Member             | 9423933086  |  |
| 20    | Mr. Santosh Dabade NSS Prog. Officer           | Member             | 9970027070  | Sus  |
| 21    | Mr. Swapnil Shinde, Cultural Head              | Member             | 9665395377  | Aunti  |
| 22    | Dr. Pravin Pandit, Librarian                   | Member             | 9890888240  | Pandul   |
| 23    | Mr. D.R.Mali, Office Admin. Staff              | Member             | 9822900920  | Ad .   |
| 24    | Mr. TejasKinage, Tech Partner, Minsun          | Nomina Tadasta     | 0500051005  |  |
|       | Renewable Solutions, Pune                      | Nominee, Industry  | 9730371935  | - AB -   |
| 25    | Mr Sudhir B. Nisal, Urja Enterprises, Lonavala | Nominee of Parents | 9850368115  | - AB   |
| 26    | Ms DivyaAmbekar                                | Nominee of Alumni  | 8806353486  | Amly   |
| 27    | Mr. NileshSatpute, BE Electrical 33            | Cul                | 9325726592  | air  |
| 28    | Mr. NikamMohit Ganesh, TE Mech A 08            | Student            | 9075327706  | polocina   |
| 29    | Mr. Shubham Ashok Kusalkar, SE IT 41           | Representatives    | 9529464793  | Shusallas  |
| 30    | Mr. Tejas Dattatray Mote, TECS                 | •                  | 7559829112  | The state of the s |
|       |  |                    |             | Jan  |

Mr. Manohar. N. Kalgunde Geordinator, IQAC SINHGAD INSTITUTE OF TECHNI geon (Bk), Lonavia, Puns



Dr. M. S. Gaikwad PRINCIPAL SINHGAD INSTITUTE OF TECHNOLOGY Kusgaon (Bit.), Lonavele-410401



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(Affiliated to SPPU Pune and Approved by, AICTE, New Delhi.)
Gat No. 309/310, Kusgaon (Bk), off Mumbai –Pune, Expressway.
Lonavala, Pune, 410401, Website: sit.sinhgad.edu

Date: 03/03/2023

#### **IQAC Meeting Plan**

#### **IQAC Meeting on 15.03.2023**

#### Agenda:

- 1. Review and confirmation of minutes of last meeting.
- 2. ACADEMICS: Sem II 2022-23
- 3. Industry Visit: Policies and Implementation
- 4. Alumni Meet & Parents' Meet.
- 5. NBA Preparation.
- 6. Any other item with permission of chair

#### Roles & Resposibilities:

| NBA Preparation    | Dr D S Mantri                     |  |
|--------------------|-----------------------------------|--|
| Seminar Hall       | Dr S M Gaikwad                    |  |
| Minutes of Meeting | Prof S. D. Datey                  |  |
| Geo-tagged Photo   | Prof S L Mhetre Dr. Pravin Pandit |  |
| Vote of Thanks     | Dr. D. Choudhari                  |  |
| Felicitation       | Prof S. L. Mhetre                 |  |

Prof. M. N. Kalgunde

**IQAC** Coordinator

CHAVALA QUANALA 418401

Dr. M. S. Gaikwad

**Principal** 





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**Internal Quality Assurance Cell (IQAC)** 

#### Minutes of meeting of the IQAC meeting on 15th March 2023 [Third]

Important points were discussed and suggested by committee members are commonly applicable for all departments.

- 1. Mr. M.N. Kalgunde, IQAC coordinator, welcomes to all members and presented agenda of meeting along with approval of compliance of previous meeting.
- 2. **Dr. M.S. Gaikwad** sir discuued regarding the policies and implementation about the institute
- 3. **Dr. S.D.Lokhande** Management Representative, have discuss the Quality approaches to be adopted for overall outcome through NAAC. Other members have contributed many point regarding involvement of all stake holders and overall **Quality improvement**.
- 4. NBA Coordinator presented the criteria details and given the overview of SAR
- 5. Discussion on the Acdemic Report Peparation
- 6. Improvement in Results of Students.
- 7. Disuccion on Improvement of Student Attendance in Class
- 8. All files and criteria wise data must be updated and made available to NAAC committee.
- 9. Suggestion recevied for the updation of Department Activity report
- 10. Teacher Guardian Scheme must be executed **innovatively enhance** for effective interaction with the students and faculty.
- 11. Periodically Feedback from students on teaching and appropriate action should be taken.
- 12. Active MOUs need to be increased and include variety of VAPs on latest trends in industry.
- 13. **Recent technology** related guest lectures should be arranged by each department, and participation from staff as well as students to be encouraged to a larger extent.
- 14. All of students from SE to BE should be encouraged for **industrial Project** / Internships, and their involvement in those should be periodically monitored and documented.
- 15. Industrial visits and quality projects and internships must be encouraged and undertaken.
- 16. Students to be encouraged to publish their own research papers in international conferences/or national and international journals etc. Faculties may also participate with them for publications.
- 17. Discussion on the curriculum implementaion for the upcomming semester

Meeting ended with vote of Thanks

Mr. M.N. Kalgunde IQAC Coordinator IQAC Co-ordinator

SINHGAD INSTITUTE OF TECHNOR Kusgaon (Bk), Lonavia, Pune-410-

IQAC IQAC IQAC

Dr. M.S. Gaikwad

(Dr. M. S. Galkwad)
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala -410 401





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Internal Quality Assurance Cell (IQAC)

## Action Taken Report on the decisions of IQAC Meeting on 15<sup>th</sup> March 2023 For AY 2022-23

| Sr.No. | Points Discussed  | Action Taken  |  |  |
|--------|---|---|--|--|
| 1.     | Acdemic Activity and NBA                                | All criteria heads are guided to collect data in prescribed format as early as possible. And stsrt preparing SAR                |  |  |
| 2      | Students Attendance                                     | Teacher Gurdianc are asked to take follow up  |  |  |
| 3      | Organization of parent and Alumni meet                  | Committee formed and cummincated regarding same to Parent and Alumni for participation and asked to give inputs for improvement |  |  |
| 4      | Various club activities for Interactive teaching skills | Teachers and students are motivated to organise various club activities online platform.  |  |  |
| 5      | Effective implementation of Teacher Guardian meeting    | All HoDs are instructed to take follow up of TG meetings and to keep record.  |  |  |
| 6      | Students feedback on teaching practices                 | All HoDs are instructed to take feedback from students and appropriate action as per AMC/CDC guidelines.                        |  |  |

Mr. M.N. Kalgunde IQAC Coordinator

IQAC Co-ordinator

NHGAD INSTITUTE OF TECHNOLOGY

Kusgaon (Bk), Lonavia, Pune-41046 //

IQAC IQAC IQAC

Dr. M.S. Gaikwad

(Dr. M.S. Gaikwad)

PRINCIPAL

SINHGAD INSTITUTE OF TECHNOLOGY

Kusgaon (Bk.), Lonavala-410401

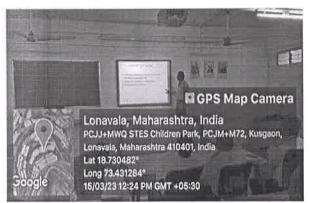




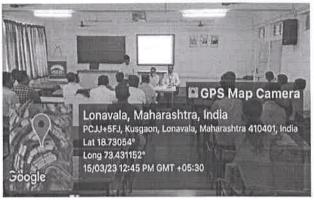
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**Internal Quality Assurance Cell (IQAC)** 

#### Photos of IQAC Meeting On 15th March 2023



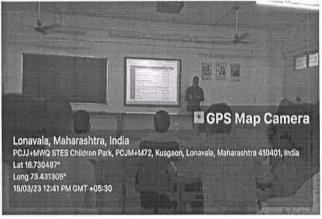
Agenda by IQAC Coordinator.



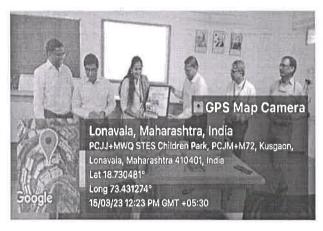
Address by Dr. M. S. Gaikwad,



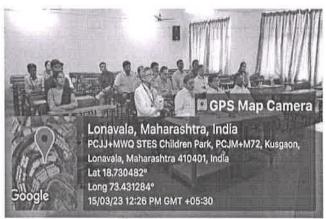
Address by Dr. S. D. Lokhande Sir



Presentation Dr. D. S. Mantri on NBA



Appreciaition to CCC Head.



All Members present





Dr. M.S. Gaikwad Principal (Dr. M. S. Gaikwad)



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Lonavala, Pune, 410401, Website: www.sinhgad.edu

## Attendance for IQAC Meeting on 15.03.2023

| S.No. | Name of the Member   | Designation                  | Contact No. | Sign   |
|-------|--|------------------------------|-------------|--|
| 1     | Dr. M.S. Gaikwad, Principal  | Chairperson                  | 9552569864  | 1460   |
| 2     | Dr. S. D. Lokhande, Principal,<br>SCoE, Vadgaon, Pune              | Management<br>Representative | 9822335468  | Linguis  |
| 3     | Dr. R. K. Kamat,<br>VC, Dr HomiJBhabhaState University, Mumbai     | Member<br>Representative     | 9028001068  |  |
| 4     | Dr. D.D. Chaudhary, Vice-Principal                                 | Member                       | 9372810161  | al-ly  |
| 5     | Dr. D.S. Mantri, NBA Co-ordinator                                  | Member                       | 9922431612  | (formeto)  |
| 6     | Mr. Manohar N Kalgunde, IQAC Co-ordinator                          | Member                       | 9011066137  | 712  |
| 7     | Mr. S.M. Gaikwad, HoD (Mech)                                       | Member                       | 9321003912  | - gr   |
| 8     | Dr. S. D. Babar, HoD (Comp)  | Member                       | 9881383933  | S3 chi   |
| 9     | Dr. R. V. Babar , HoD(IT)  | Member                       | 7588048922  | tons   |
| 10    | Mr. S. D. Datey ,HoD (Elect.)                                      | Member                       | 8605033245  | - souta  |
| 11    | Dr. P. S.Patil, HoD (App.Sci. Deptt)                               | Member                       | 9420107701  | Ammor  |
| 12    | Dr. M. S. Chaudhari, Dean R & D                                    | Member                       | 9284317762  | White.   |
| 13    | Mr. MayurRaut, T & P Officer                                       | Member                       | 9765550636  | Ham  |
| 14    | Mr. S.L.Mhetre CEO   | Member                       | 9921838393  | The state of the s |
| 15    | Dr. S. B. Gholap, Faculty, E&TC Deptt.                             | Member                       | 9763461767  | Eex.   |
| 16    | Més. R.S. Shishupal, Faculty, Comp Deptt                           | Member                       | 9011909490  | No.  |
| 17    | Dr.Mrs.PallaviAhire, Faculty, IT Deptt                             | Member                       | 9422533123  | All.   |
| 18    | Mrs.Y. M. Raut, Faculty, Mech. Deptt.                              | Member                       | 8329129972  | OF:  |
| 19    | Mr. S. N. Mali, Faculty, App. Sci. Deptt                           | Member                       | 9423933086  | VA   |
| 20    | Mr. Santosh Dabade NSS Prog. Officer                               | Member                       | 9970027070  | - (Sans  |
| 21    | Mr. Swapnil Shinde, Cultural Head                                  | Member                       | 9665395377  | Misse  |
| 22    | Dr. Pravin Pandit, Librarian                                       | Member                       | 9890888240  | Pandil   |
| 23    | Mr. D.R.Mali, Office Admin. Staff                                  | Member                       | 9822900920  | aka  |
| 24    | Mr. TejasKinage, Tech Partner, Minsun<br>Renewable Solutions, Pune | Nominee, Industry            | 9730371935  | ^  |
| 25    | Mr Sudhir B. Nisal, Urja Enterprises, Lonavala                     | Nominee of Parents           | 9850368115  |  |
| 26    | Ms DivyaAmbekar  | Nominee of Alumni            | 8806353486  |  |
| 27    | Mr. NileshSatpute, BE Electrical 33                                | Ctr. 1                       | 9325726592  | Qitter   |
| 28    | Mr. NikamMohit Ganesh, TE Mech A 08                                | Student                      | 9075327706  | SHOWED -   |
| 29    | Mr. Shubham Ashok Kusalkar, SE IT 41                               | Representatives              | 9529464793  | Shurallar  |
| 30    | Mr. Tejos Dattatray Mote, TECS                                     | 9                            | 7559329112  |  |

> Mr. Manohar. N. Kalgunde Coordinator, IQAC

SINHGAD INSTITUTE OF TECHNOLOGY Kusgaon (Bk), Lonavla, Pune-410401.



PRHNOHAL SINHGAD INSTITUTE OF TECHNOLOGY Kusgaon (Bk.), Lonavela-410491



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Lonavala, Pune, 410401, Website: <a href="https://www.sinhgad.edu">www.sinhgad.edu</a>

Date: 31/05/2023

#### **Invitation for IQAC Meeting**

To,
IQAC Members,
SIT, Lonavala.

SUBJECT: IQAC Meeting on 06.06.2023

Dear all,

You are cordially invited for the meeting of Internal Quality Assurance Cell (IQAC), to be held on..

**Date**: 6<sup>th</sup> June 2023 **Time**: 02.00 pm **Venue**: Principal Office, SIT, Lonavala.

## Agenda:

| Sr | Topic  | Particular  |
|----|--|---|
| 1, | Review of Previous Meeting   | Brief summary: IQAC Co-ordinator  |
| 2. | Review of Semester 2   | Adherence to Academic Calendar, Observations and remarks about conduction of Theory, Practical sessions, Submissions, Defaulters & related policy framework for upcoming semester: - HoD. |
| 3  | Value Addition Program and<br>Students' Training Program<br>for 2023-24 Sem1 | Design of VAP & STP for upcoming semester AY 2023-24:- STP Coordinator  |
| 4  | Train The Trainer  | Plan & Implementation of TTT for 2023-24 Sem1: HoD  |
| 5. | NBA Preparation  | SAR Preparation: NBA Co-ordinator   |
| 5. | Any other Point with the permission of Chair                                 | IQAC  |

J19\_.

Prof. M. N. Kalgunde IQAC Coordinator



Dr. M. S. Gai

Dr. M. S. Gaikwad
Principal



#### DNYANESHWAR MANTRI <dsmantri.sit@sinhgad.edu>

#### IQAC Meeting 3 on 06.06.2023

2 messages

AQAR SIT Lonavala <aqar.sit@sinhgad.edu>

To: "M.S. GAIKWAD" <principal\_sit@sinhgad.edu>, "Dr. S. D. Lokhande" <principal.scoe@sinhgad.edu>, PRINCIPAL SKNSITS <principal.sknsits@sinhgad.edu>, raj\_kamat@yahoo.com, Dilip Chaudhary <dchaudhary.sit@sinhgad.edu>, Amol Kalage <hod.electrical.sit@sinhgad.edu>, "HOD IT SIT Dr.R.V. Babar" <hodit.sit@sinhgad.edu>, Sambhaji Gaikwad <hodmech.sit@sinhgad.edu>, "Dr. Sachin D. Babar" <hodce.sit@sinhgad.edu>, "P.S Patil" <hodfe.sit@sinhgad.edu>, "Dr. Manohar Chaudhari" <msc.sit@sinhgad.edu>, "Prof.Mayur Raut" <tpo.sit@sinhgad.edu>, Santosh Mhetre <slm.sit@sinhgad.edu>, Santosh Dabade <sgdabade.sit@sinhgad.edu>, Swapnil Shinde <swapnil.shinde.sit@sinhgad.edu>, S D Datey <sdd.sit@sinhgad.edu>, R Shishupal <rss.sit@sinhgad.edu>, "Dr. Sharad Gholap" <sgholap.sit@sinhgad.edu>, Pallavi Ahire <pallaviahire@sinhgad.edu>, "Dr.Praveen Pandit" <ppandit.lib.sit@sinhgad.edu>, Dattatray Raut <drr.office.sit@sinhgad.edu>, Yogini Raut <yogini.raut.sit@sinhgad.edu>, Manohar Kalgunde <mnk.sit@sinhgad.edu>

#### Dear all,

You are cordially invited for the meeting of Internal Quality Assurance Cell (IQAC), to be held on..

**Date**: 6<sup>th</sup> June 2023 **Time**: 02.00 pm **Venue**: Principal Office, SIT, Lonavala.

#### Agenda:

| Sr | Topic  | Particular  |  |
|----|--|---|--|
| 1. | Review of Previous Meeting   | Brief summary: IQAC Co-ordinator  |  |
| 2. | Review of Semester 2   | Adherence to Academic Calendar, Observations and remarks about conduction of Theory, Practical sessions, Submissions, Defaulters & related policy framework for upcoming semester: - <b>HoD</b> . |  |
| 3. | Value Addition Program and<br>Students' Training Program<br>for 2023-24 Sem1 | Design of VAP & STP for upcoming semester AY 2023-24:-<br>STP Coordinator   |  |
| 4. | Train The Trainer  | Plan & Implementation of TTT for 2023-24 Sem1: HoD  |  |
| 5. | NBA Preparation  | SAR Preparation: NBA Co-ordinator   |  |
| 5. | Any other Point with the permission of Chair                                 | IQAC  |  |

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IQAC invitation for Members.pdf 253K

Dilip Chaudhary <dchaudhary.sit@sinhgad.edu> To: DNYANESHWAR MANTRI <dsmantri.sit@sinhgad.edu> 6 December 2023 at 11:47

#### **Thanks** Regards

Dr. D.D.Chaudhary Vice Principal and Professor in E/TC Dept. Sinhgad Institute of Technology, Lonavala. Dist. Pune. India 410401 02114673379 Cell 9372810161, 9420305869 उत्तमपुरुषान् उत्तमाभियंतृन् निर्मातुं कटीबध्दाः वयम्"

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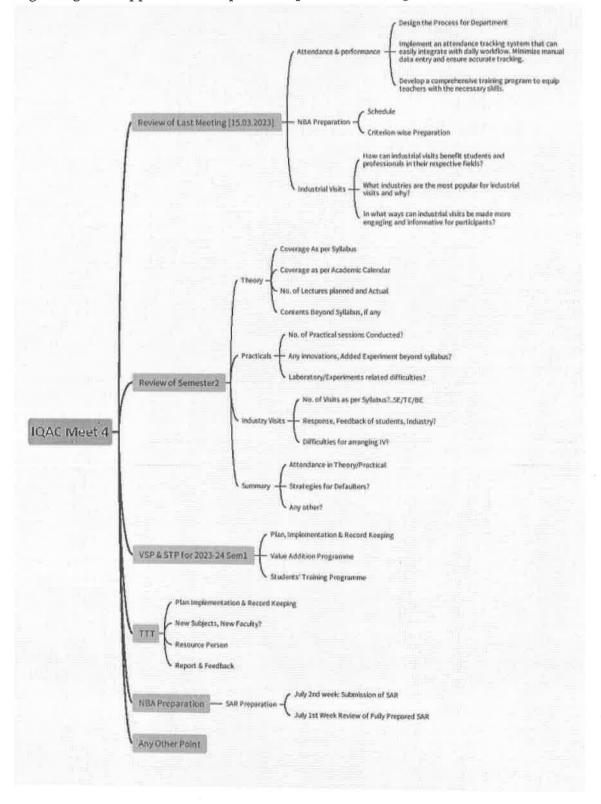
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**Internal Quality Assurance Cell (IQAC)** 

#### Minutes of meeting of the IQAC meeting on 06th June 2023 [Fourth]

Important points were discussed and suggested by committee members are commonly applicable for all departments.

1. Mr. M.N. Kalgunde, IQAC coordinator, welcomes to all members and presented agenda of meeting along with approval of compliance of previous meeting.



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## SINHGAD INSTITUTE OF TECHNOLOGY, LONAVALA

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Internal Quality Assurance Cell (IQAC)

- 2. Dr. M.S. Gaikwad sir discuued regarding the policies and implementation about the institute
- 3. Dr. S.D.Lokhande Management Representative, have discuss the Quality approaches to be adopted for overall outcome through NAAC. Other members have contributed many point regarding involvement of all stake holders and overall Quality improvement.
- 4. Criteria wise NBA pesentations were taken and Suggestions are given by Expert Committee
- 5. Discussion on the Acdemic Report Peparation
- 6. Details regarding the Next Semester were presented and suggestions taken
- 7. Discussion on the curriculum implementation for the upcomming semester
- 8. More focus was given on the prepartion of NBA Criteria
- 9. Students express the requirements and suggeste points for improvements
- 10. Need on the Skill Based Program was introduced
- 11. Faculty Tranning (TTT) to be organized for uniform content delivery
- 12. T&P Coordinator given the dtails of Placements
- 13. Discussion on NEP Implementations Organization of Seminars
- 14. Meeting was Conducted In Hybride Mode

Meeting ended with vote of Thanks

Mr. M.N. Kalgunde
IQAC Coordinator

Ausgaon (Bk), Lonavla, Pune-410401.

TONAVLA\* SO

Dr. M.S. Galkwad Principal



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**Internal Quality Assurance Cell (IQAC)** 

## Action Taken Report on the decisions of IQAC Meeting on 06<sup>th</sup> June 2023 For AY 2022-23

| Sr.No. | Points Discussed  | Action Taken   |
|--------|---|--|
| 1.     | Acdemic Activity and NBA                                | All criteria heads are guided to collect data in prescribed format as early as possible. And start preparing SAR |
| 2      | Semester Planning                                       | Faculties are instructed to prepare Course file and get it verified  |
| 3      | Various club activities for Interactive teaching skills | Teachers and students are motivated to organise various club activities online platform.                         |
| 4      | Effective implementation of Teacher Guardian meeting    | All HoDs are instructed to allocate the TG and cummnicate with parents also meetings and to keep record.         |
| 05     | Train The Trainer                                       | Plan & Implementation of Train The Trainer for Quality Improvements for 2023-24 Sem1                             |

**IQAC Coordinator** 

IQAC Co-ordinator HGAD INSTITUTE OF TECHNOLOGY Kusgaon (Bk), Lonavia, Pune-41040...



**Principal** 



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Internal Quality Assurance Cell (IQAC)

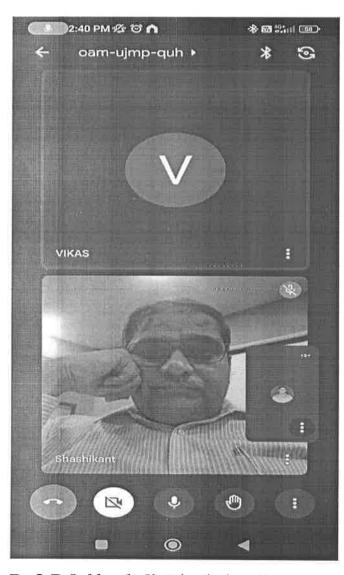
#### Photos of IQAC Meeting On 06th June 2023



Agenda by IQAC Coordinator



Dr. M. S. Gaikwad and Team



Dr. S. D. Lokhande Sir Joined Virtually



Dr. M. S. Chaudhary Presenting



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Lonavala, Pune, 410401, Website: www.sinhgad.edu

## Attendance for IQAC Meeting on 06.06.2023

| S.No. | Name of the Member  | Designation                  | Contact No. | Sign                                    |
|-------|---|------------------------------|-------------|---|
| 1     | Dr. M.S. Gaikwad, Principal   | Chairperson                  | 9552569864  | -45                                     |
| 2     | Dr. S. D. Lokhande, Principal,<br>SCoE, Vadgaon, Pune               | Management<br>Representative | 9822335468  | Lumb                                    |
| 3     | Dr. R. K. Kamat,<br>VC, Dr Homi J Bhabha State University, Mumbai   | Member                       | 9028001068  |   |
| 4     | Dr. D.D. Chaudhary, Vice-Principal                                  | Member                       | 9372810161  | ( faludo                                |
| 5     | Dr. D. S. Mantri, NBA Co-ordinator                                  | Member                       | 9922431612  | Muchally                                |
| 6     | Mr. Manohar N Kalgunde  | IQAC Co-ordinator            | 9011066137  | 20                                      |
| 7     | Mr. S. M. Gaikwad, HoD (Mech)                                       | Member                       | 9321003912  | - Chy                                   |
| 8     | Dr. S. D. Babar, HoD (Comp)   | Member                       | 9881383933  | Sohn                                    |
| 9     | Dr. R. V. Babar , HoD (IT)  | Member                       | 7588048922  | Jan |
| 10    | Mr. S. D. Datey , HoD (Elect.)                                      | Member                       | 8605033245  | 21 Booton                               |
| 11    | Dr. P. S. Patil, HoD (App.Sci. Deptt)                               | Member                       | 9420107701  | Site                                    |
| 12    | Dr. M. S. Chaudhari, Dean R & D                                     | Member                       | 9284317762  | why                                     |
| 13    | Mr. Mayur Raut, T & P Officer                                       | Member                       | 9765550636  | Proper,                                 |
| 14    | Mr. S. L. Mhetre CEO  | Member                       | 9921838393  | James                                   |
| 15    | Dr. S. B. Gholap, Faculty, E&TC Deptt.                              | Member                       | 9763461767  | Deg.                                    |
| 16    | Mrs. R.S. Shishupal, Faculty, Comp Deptt                            | Member                       | 9011909490  | me .                                    |
| 17    | Dr. Mrs. Pallavi Ahire, Faculty, IT Deptt                           | Member                       | 9422533123  | della-                                  |
| 18    | Mrs.Y. M. Raut, Faculty, Mech. Deptt.                               | Member                       | 8329129972  | file                                    |
| 19    | Mr. S. N. Mali, Faculty, App. Sci. Deptt                            | Member                       | 9423933086  |   |
| 20    | Mr. Santosh Dabade NSS Prog. Officer                                | Member                       | 9970027070  | Coo                                     |
| 21    | Mr. Swapnil Shinde, Cultural Head                                   | Member                       | 9665395377  | June                                    |
| 22    | Dr. Pravin Pandit, Librarian  | Member                       | 9890888240  | Pandil                                  |
| 23    | Mr. D. R. Mali, Office Admin. Staff                                 | Member                       | 9822900920  | cka                                     |
| 24    | Mr. Tejas Kinage, Tech Partner, Minsun<br>Renewable Solutions, Pune | Nominee, Industry            | 9730371935  |   |
| 25    | Mr Sudhir B. Nisal, Urja Enterprises, Lonavala                      | Nominee of Parents           | 9850368115  |   |
| 26    | Ms Divya Ambekar  | Nominee of Alumni            | 8806353486  |   |
| 27    | Mr. Nilesh Satpute, BE Electrical 33                                |                              | 9325726592  |   |
| 28    | Mr. Nikam Mohit Ganesh, TE Mech A 08                                | Student                      | 9075327706  | A = 0.04 A 10.15                        |
| 29    | Mr. Shubham Ashok Kusalkar, SE IT 41                                | Representatives              | 9529464793  |   |

Mr Manohar N Kalgunde Coordinator, IQAC IQAC Co-ordinator

SINHGAD INSTITUTE OF TECHNOLOGY Kusgaon (Bk), Lonavia, Pune-410401.



Dr. M. S. Gaikwad

PRINCIPAL

SINHGAD INSTITUTE OF TECHNOLOGY

Kusgaon (Bik.), Lonavala-410401