


IQAC Committee members for AY 21-22

S.N.	Name of the Member	Designation	Contact No.
1	Dr. M.S. Gaikwad, Principal	Chairman	9552569864
2	Dr. S. D. Lokhande , Principal SCOE Wadgaon, Pune	Management Representative	9822335468
3	Mr. Chinmay Pathak Tata Technologies, Pune.	Nominee from Industry	7276619460
4	Dr. D.D. Chaudhary, Vice-Principal	IQAC Coordinator	9372810161
5	Dr. S.D. Babar, HOD (Comp)	Member	9881383933
6	Mr. S.M. Gaikwad, HOD (Mech)	Member	9321003912
7	Dr. A.A. Kalage, HOD (Elect.)	Member	8605033245
8	Dr. R.V.Babar , HoD IT	Member	9423558020
9	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	9420107701
10	Dr. D.S. Mantri, NBA Coordinator	Member	9922431612
11	Dr. M.S.Chaudhari, Dean R&D, SPOC NPTEL	Member	9284317762
12	Mr. S.L.Mehtre, CEO	Member	9921838393
13	Mr. Nishant Pachpore, T & P Officer	Member	8308816115
14	Mr. Mayur S. Raut, Incharg of CCC	Member	9765550636
15	Dr. S.B Gholap, Faculty E&TC Deptt.	Member	8668362312
16	Mrs. R.S. Shishupal, Faculty Comp Deptt	Member	9011909490
17	Mrs. Pallavi Ahire Faculty IT Deptt	Member	9422533123
18	Mr. M.N.Kalgunde, Faculty Elect. Deptt.	Member	9011066137
19	Mrs. B.M. Tayde, Faculty (App.Sci. Deptt)	Member	9881416521
20	Mr. Pravin Pandit, Librarian	Member	9890888240
21	Mr. Sumit Devarshri NSS Prog. Officer	Member	9970027070
22	Mr. D.R.Mali Office Admin. Staff	Member	9822900920
23	Mr. Provash Tripathi Sr.Manager at OIL.	Nominee of Parents	9833659769
24	Mr. Saurav Kumar	Nominee of Alumni	7779931663
25	Miss. Mansi Tandulkar, T.E. Comp	Student's Representative	8390337672
26	Miss. Aishwarya Vhatkar B.E.E&TC		9075205562
27	Mr. Pradhresh Mahtre B.E. Mech		7276594923


Dr. D.D. Chaudhary,
IQAC Coordinator


Dr. M.S. Gaikwad
Principal



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SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410401



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Lonavala, Pune, 410401, Website: www.sinhgad.edu

Internal Quality Assurance Cell (IQAC) AY 21-22

Following IQAC members attended the Online meeting on MS Teams on 13th July 2021 (first)

S.N.	Name of the Member	Designation	Attendance
1	Dr. M.S. Gaikwad, Principal	Chairman	Present
2	Dr. S. D. Lokhande	Management Representative	Present
3	Mr. Chinmay Pathak Tata Technologies, Pune.	Nominee from Industry	Present
4	Dr. D.D. Chaudhary, Vice-Principal	IQAC Coordinator	Present
5	Dr. S.D. Babar, HOD (Comp)	Member	Present
6	Mr. S.M. Gaikwad, HOD (Mech)	Member	Present
8	Dr. A.A. Kalage, HOD (Elect.)	Member	Present
9	Mr. R.S. Badodekar, HoD IT	Member	Present
10	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	Present
11	Dr. D.S. Mantri, NBA Coordinator	Member	Present
12	Mr. N.V. Lakal, Dean R & D	Member	Present
13	Dr.R.V.Babar, Dean PG courses	Member	Present
14	Mr. S.L.Mehetre, CEO	Member	Present
15	Mr. Nishant Pachpore, T & P Officer	Member	Present
16	Mr. Mayur S. Raut, Incharge of CCC	Member	Present
17	Dr.M.S.Chaudhari, SPOC NPTEL	Member	Absent
18	Dr. S.B Gholap, Faculty E&TC Deptt.	Member	Present
19	Mrs. R.S. Shishupal, Faculty Comp Deptt	Member	Present
20	Mrs.Pallavi Ahire Faculty IT Deptt	Member	Present
21	Mr. M.N.Kalgunde, Faculty Elect. Deptt.	Member	Present
22	Mrs. B.M. Tayde, Faculty (App.Sci. Deptt)	Member	Present
23	Mr. Pravin Pandit, Librarian	Member	Present
24	Mr. Sumit Devarshri NSS Prog. Officer	Member	Present
25	Mr. D.R.Mali Office Admin. Staff	Member	Absent
26	Mr. Provash Tripathi Sr.Manager at OIL.	Nominee of Parents	Present
27	Mr. Saurav Kumar	Nominee of Alumni	Present
28	Miss. Mansi Tandulkar, T.E. Comp	Student's Representative	Present
29	Miss. Aishwarya Vhatkar B.E.E&TC		Present
30	Mr. Pradhesh Mahtre B.E. Mech		Present

(Signature)
IQAC Coordinator



MS
(Dr. M. S. Gaikwad)
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410401

Online Attendance on MS Teams on 13th July 2021

Meeting Summary	
Total Number of Participants	30
Meeting Title	IQAC Meeting
Meeting Start Time	7/13/2021, 1:44:44 PM
Meeting End Time	7/13/2021, 3:07:50 PM

Full Name	Join Time	Leave Time	Duration
Dr.M.S.Gaikwad	7/13/2021, 1:44:44 PM	7/13/2021, 3:07:41 PM	1h 22m
Dr.Dilip Chaudhary	7/13/2021, 1:46:39 PM	7/13/2021, 3:07:24 PM	1h 20m
Mayur Raut	7/13/2021, 1:47:01 PM	7/13/2021, 2:11:26 PM	24m 25s
Rajendra Babar	7/13/2021, 1:49:33 PM	7/13/2021, 2:04:25 PM	14m 51s
PRASHANT PATIL	7/13/2021, 1:49:52 PM	7/13/2021, 3:07:22 PM	1h 17m
Santosh Mhetre	7/13/2021, 1:50:26 PM	7/13/2021, 2:10:45 PM	20m 19s
HOD CE	7/13/2021, 1:53:58 PM	7/13/2021, 3:07:21 PM	1h 13m
Rupali Shishupal	7/13/2021, 1:55:05 PM	7/13/2021, 3:07:16 PM	1h 12m
DnyaneshwarS Mantri	7/13/2021, 1:55:56 PM	7/13/2021, 3:07:32 PM	1h 11m
DrSharad Gholap	7/13/2021, 1:56:13 PM	7/13/2021, 3:07:48 PM	1h 11m
Sambhaji Gaikwad	7/13/2021, 1:57:27 PM	7/13/2021, 3:07:10 PM	1h 9m
Pallavi Ahire	7/13/2021, 1:58:47 PM	7/13/2021, 3:07:18 PM	1h 8m
Nishant Pachpor	7/13/2021, 1:59:00 PM	7/13/2021, 3:07:22 PM	1h 8m
Mansi Tandulkar	7/13/2021, 2:00:33 PM	7/13/2021, 3:07:50 PM	1h 7m
Pradnesh Mhatre	7/13/2021, 2:01:28 PM	7/13/2021, 3:07:19 PM	1h 5m
Sachin Babar	7/13/2021, 2:02:20 PM	7/13/2021, 2:11:22 PM	9m 1s
Manohar Kalgunde	7/13/2021, 2:02:25 PM	7/13/2021, 3:07:09 PM	1h 4m
Bhavana Tayde (Guest)	7/13/2021, 2:03:00 PM	7/13/2021, 3:07:13 PM	1h 4m
Dr.MilindRohokale	7/13/2021, 2:03:44 PM	7/13/2021, 3:05:35 PM	1h 1m
KIRTANA MUDALIAR	7/13/2021, 2:03:46 PM	7/13/2021, 2:24:40 PM	20m 53s
Rakesh Badodekar	7/13/2021, 2:04:58 PM	7/13/2021, 3:07:20 PM	1h 2m
DR S D LOKHANDE	7/13/2021, 2:06:34 PM	7/13/2021, 3:07:50 PM	1h 1m
Narendra Lakal	7/13/2021, 2:06:36 PM	7/13/2021, 3:07:30 PM	1h
Chinmay pathak	7/13/2021, 2:06:48 PM	7/13/2021, 2:12:38 PM	5m 50s
provash Tripathy	7/13/2021, 2:09:42 PM	7/13/2021, 2:42:46 PM	33m 4s
Saurav Kumar	7/13/2021, 2:28:14 PM	7/13/2021, 2:55:32 PM	27m 17s
Mrs.Usha Mudaliar	7/13/2021, 2:29:37 PM	7/13/2021, 2:32:01 PM	2m 24s
Aishwarya Vhatkar	7/13/2021, 2:46:35 PM	7/13/2021, 3:07:24 PM	20m 49s

(Signature)
IQAC
Co-ordinator



(Signature)
(Dr. M. S. Gaikwad)
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410401

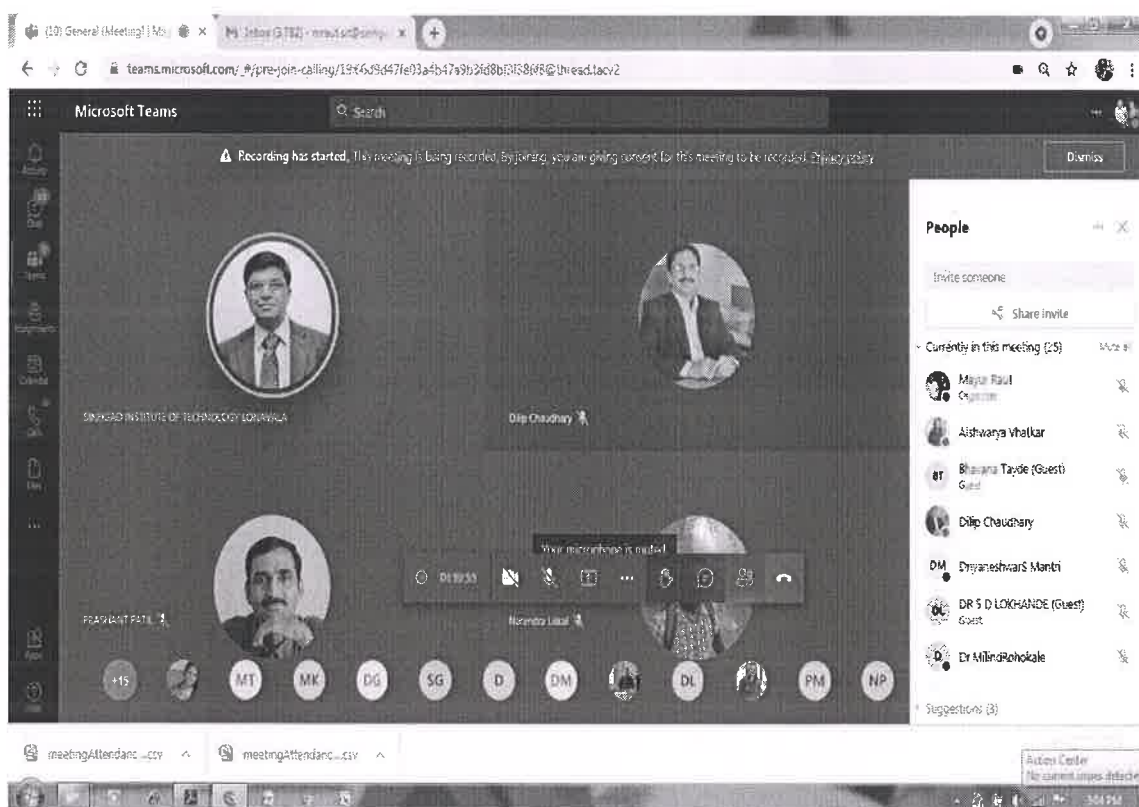
Important points were discussed and suggested by committee members which are commonly applicable for all departments.

1. Dr. D.D.Chaudhary, IQAC coordinator, welcome to all members and presented agenda of meeting and also minutes of last meeting.
2. Dr. M.S. Gaikwad sir have discussed the points from last meeting and suggested activities for this year.
3. Dr. S.D.Lokhande Management Representative, have discuss the need of IQAC meetings and Quality approaches to be adopted for overall outcome and other members have contributed many point regarding involvement of all stake holders.
4. As per situation of pandemic due to **covid 19**, All precautions should be taken for online teaching methodology.
5. Use of ICT- in Online / offline mode should be included by every department.
6. Full notes with PPT with good interactive audio video should be prepared and uploaded well before on MS team.
7. All departments should prepare for NAAC second cycle before August 2021.
8. In the Activity report of each dept., department(s) should try to include all information and action taken for improvement.
9. Departments should include variety of VAPs, following latest trends in industry.
10. All **Honours courses** suggested by SPPU should be implemented for all departments.
11. More technology related guest lectures to be arranged by each department, and participation from staff as well as students to be encouraged to a larger extent.
12. Active MOUs need to be increased by every dept.
13. Quality industrial projects by students and staff to be encouraged and undertaken.
14. Large number of students to be encouraged for industrial internships, and their involvement in those should be periodically monitored and documented.
15. Students who involve themselves in such industrial internships/training should be suitably benefitted in term work marks.
16. Department to ensure major technological benefits to students by conducting industrial visits over and above curriculum.
17. Department to increase number of activities of Professional societies
18. Social and cultural activities are to be focused intensely in departmental magazine/newsletter.
19. Students to be encouraged to publish their own research papers in international conferences/or national and international journals etc. Faculties may also participate with them for publications.
20. Students Placements and higher studies should be emphasized and ensured for better institute performance.
21. Students should be benefitted from Alumni, in terms of placement etc.
22. Extra-curricular activities such as sports and cultural programs need to be improved.
23. Every dept. need to focus on submitting a large number of research proposals for acquiring grants/funding for their own research work/consultancy activities.



24. Faculties to be ensured in attending seminars/conferences/industrial training etc. Faculties should be encouraged to participate in university related work such as paper setting, moderation, revaluation, member of BOS and other different university committees/bodies such as subject Chairman, syllabus revisions etc.
25. More focus to be done on startups and establishment of incubation centers, as per New Education Policies and NAAC / NBA norms.
26. Departments to conduct exit survey of passing out students which will be helpful to keep track of students' involvement in academic and non-academic activities.
27. Exit survey of passing out students which will be helpful to keep track of students' involvement in academic and non-academic activities.

Meeting ended with vote of Thanks







Dr. D.D. Chaudhary,
Coordinator





Dr. M.S. Gaikwad
Principal

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Internal Quality Assurance Cell (IQAC)

**Action Taken Report on the decisions of IQAC Meeting on 13th July 2021 (first)
for AY 2021-22**

Sr.No.	Points Discussed / Decision taken	Action Taken
1.	Covid-19 Precautions	All Covid-19 Precautions must be follow.
2	NAAC Report preparation	All criteria heads are guided to collect required data as early as possible.
3	Precautions for Offline classes	All necessary Precautions for Offline classes are taken.
4	Various club activities for Interactive teaching skills	Teachers and students are motivated to organise various club activities online platform.
5	Use of various Online tools	All faculty trained for various software for online Teaching.
6	Honours Course of SPPU	All concern Honours Course of SPPU are started in Campus.
6	Guest lecture on NEP	Online Webinar on NEP was organise on 4 th August 2021.


Dr. D.D. Chaudhary
Coordinator IQAC




Dr. M.S. Gaikwad
Principal
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410401

Internal Quality Assurance Cell (IQAC) AY 21-22

Following IQAC members attended the Online meeting on 25th Oct 2021 (Second)

Following members IQAC members were present for the meeting

IQAC-MEETING-25-OCT-2021 .XLSX

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	A	B	C	D
1	Full Name	User Action	Timestamp	
2	Mayur Raut	Joined	10/25/2021, 3:54:15 PM	
3	Dr. Dilip Chaudhary	Joined before	10/25/2021, 3:54:15 PM	
4	Dr. Manohar Chaudhari (Guest)	Joined	10/25/2021, 3:54:23 PM	
5	PRASHANT PATIL	Joined	10/25/2021, 3:56:20 PM	
6	DnyaneshwarS Mantri	Joined	10/25/2021, 3:56:57 PM	
7	Prof.S.M.Gaikwad (Guest)	Joined	10/25/2021, 3:57:23 PM	
8	Nishant Pachpor	Joined	10/25/2021, 3:57:49 PM	
9	Rajendra Babar	Joined	10/25/2021, 3:58:19 PM	
10	Sachin Babar	Joined	10/25/2021, 3:58:59 PM	
11	Rupali Shishupal	Joined	10/25/2021, 4:00:18 PM	
12	Pallavi Mehtre	Joined	10/25/2021, 4:01:31 PM	
13	DR S D LOKHANDE (Guest)	Joined	10/25/2021, 4:02:48 PM	
14	Pradnesh Mhatre	Joined	10/25/2021, 4:03:56 PM	
15	DrSharad Gholap	Joined	10/25/2021, 4:04:17 PM	
16	Rupali Shishupal (Guest)	Joined	10/25/2021, 4:04:25 PM	
17	Dr.Gaikwad Manik Sakharan	Joined	10/25/2021, 4:05:17 PM	
18	Bhavana Tayde	Joined	10/25/2021, 4:05:19 PM	
19	Santosh Mhetre (Guest)	Joined	10/25/2021, 4:06:05 PM	
20	Mansi Tandulkar	Joined	10/25/2021, 4:06:25 PM	
21	Pallavi Ahire	Joined	10/25/2021, 4:06:53 PM	
22	SKN Sinhgad Institute of Technology	Joined	10/25/2021, 4:11:39 PM	
23	Manohar Kalgunde	Joined	10/25/2021, 4:12:06 PM	
24	Pallavi Ahire (Guest)	Joined	10/25/2021, 4:14:28 PM	
25	Saurav Kumar (Guest)	Joined	10/25/2021, 4:20:33 PM	

Dr. M. S. Gaikwad
IQAC co-ordinator



MS
(Dr. M. S. Gaikwad)
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410401

Important points were discussed and suggested by committee members which are commonly applicable for all departments.

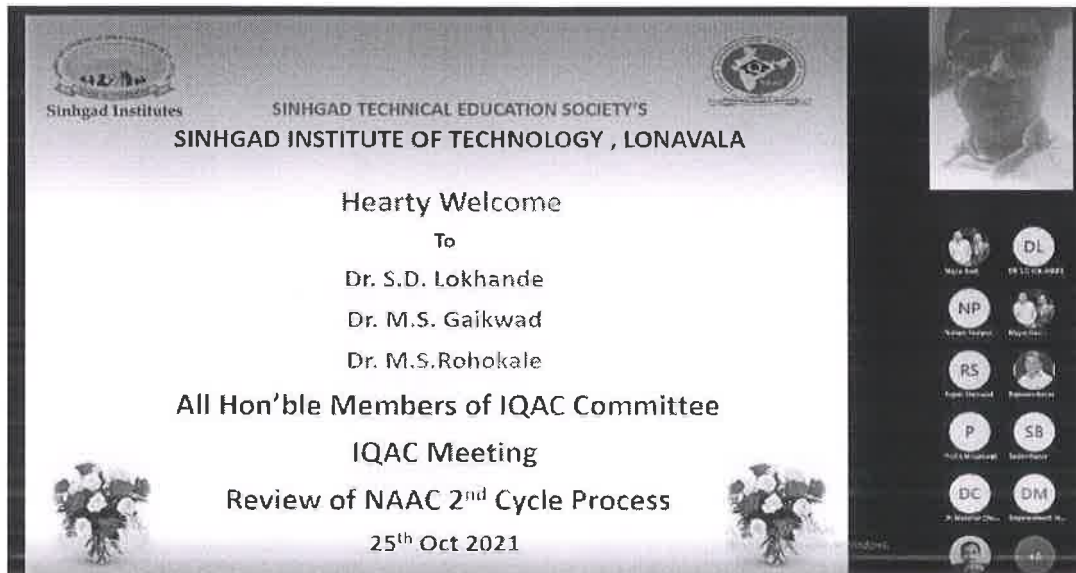
1. Dr. D.D.Chaudhary, IQAC coordinator, welcome to all members and presented agenda of meeting and also minutes of last meeting. The preparation of IIQA and SSR is explained to all members.
2. Dr. M.S.Gaikwad sir have discussed the points from last meeting and suggested activities for this year. And brief about steps taken for good quality SSR have discussed.
3. Dr.S.D.Lokhande, Management Representative, have given the suggestions for improvements in SSR and discuss the need of IQAC meetings and Quality approaches to be adopted for overall outcome and other members have contributed many point regarding involvement of all stake holders.
4. As per situation of pandemic due to **Covid 19**, All precautions should be taken for online and offline teaching methodology. Use of ICT should be included by every department.
5. All departments should prepare for NAAC second cycle before Nov 2021.
6. In the activity report of each dept., department(s) should try to include all information and action taken for improvement.
7. Departments should include variety of VAPs, following latest trends in industry.
8. All Honours courses suggested by SPPU should be implemented seriously for all department students. Faculty should update teaching material for Honours courses as per Industries requirements.
9. More technology related guest lectures to be arranged by each department, and participation from staff as well as students to be encouraged to a larger extent.
10. Quality industrial sponsored projects by students and staff to be encouraged.
11. Departments should increase number of activities of Professional societies such as SAE, IE, IEEE, ASHRAE/ISHRAE, as and when applicable.
12. Every dept. need to focus on submitting a large number of research proposals for acquiring grants/funding for their own research work/consultancy activities. And more participation from faculties to be ensured in attending seminars/conferences/industrial training etc.
13. Social and cultural activities are to be focused intensely in departmental magazine/newsletter.
14. Students to be encouraged to publish their own research papers in international conferences/or national and international journals etc. Faculties may also participate with them for publications.
15. Students Placements and higher studies should be emphasized for better institute performance. Students should be benefitted from Alumni, in terms of placement etc.
16. Extra-curricular activities such as sports and cultural programs need to be improved.
17. Two weeks FDP to be made mandatory for every faculty, during an academic year.
18. Active MOUs need to be increased by every dept.
19. More focus to be done on startups and establishment of incubation centers, as per New Education Policies and NAAC / NBA norms.



20. Departments to conduct exit survey of passing out students which will be helpful to keep track of students' involvement in academic and non-academic activities.
21. Exit survey of passing out students which will be helpful to keep track of students' involvement in academic and non-academic activities.

Meeting ended with vote of Thanks.

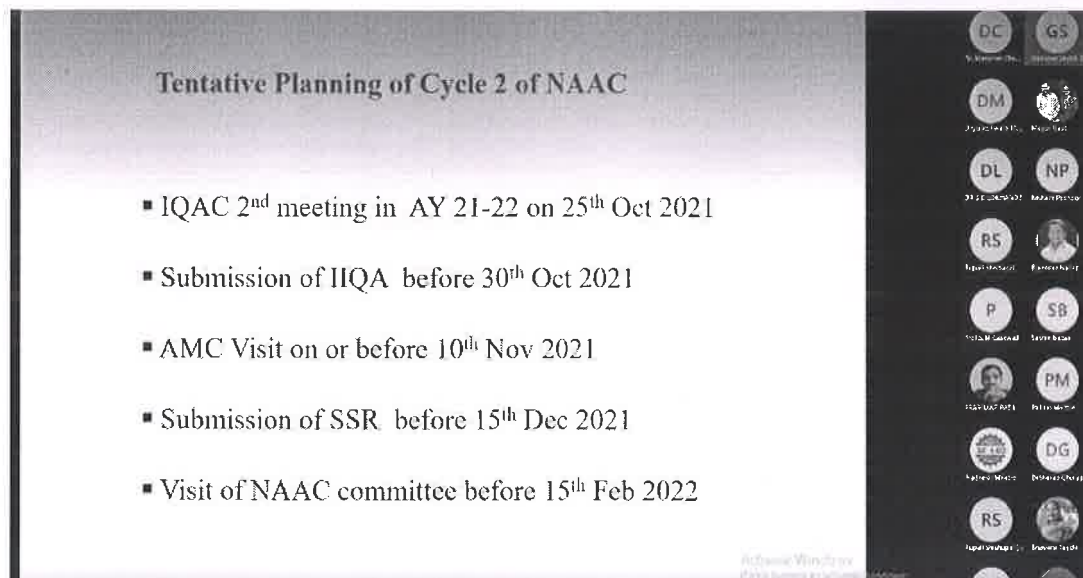
Some Snaps of Online meeting on 25th Oct 2021.



Sinhgad Institutes
SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF TECHNOLOGY , LONAVALA

Hearty Welcome
To
Dr. S.D. Lokhande
Dr. M.S. Gaikwad
Dr. M.S. Rohokale

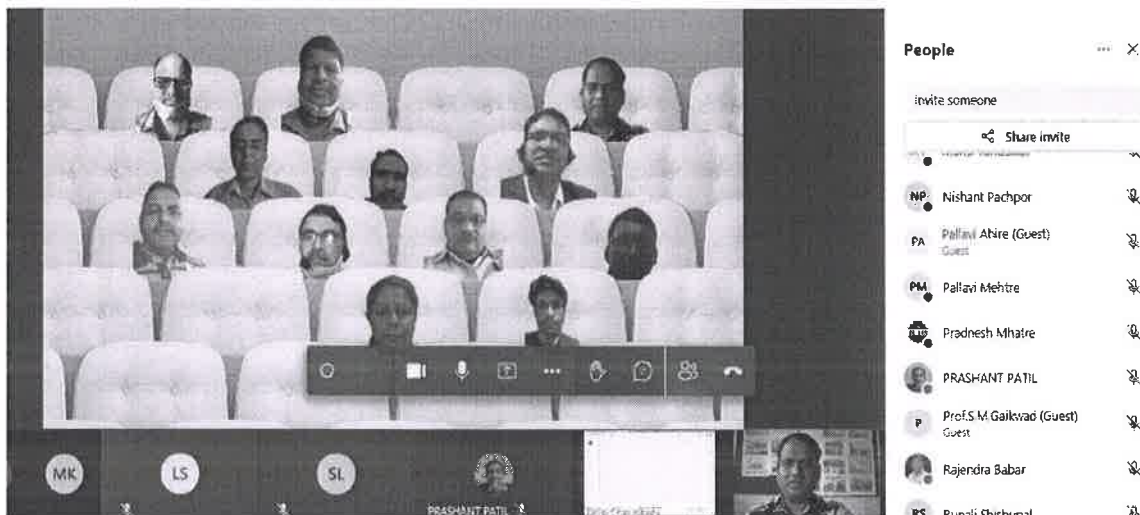
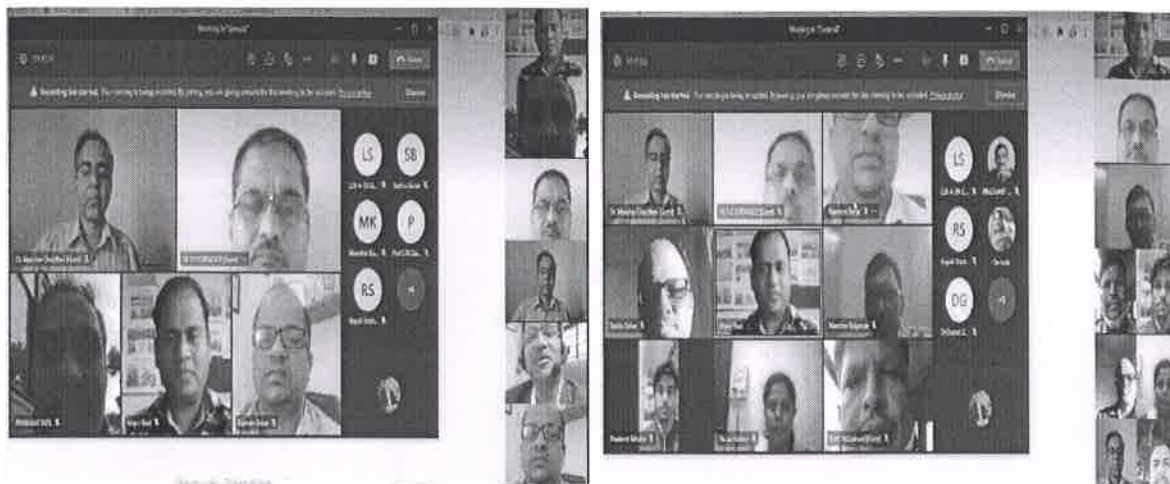
All Hon'ble Members of IQAC Committee
IQAC Meeting
Review of NAAC 2nd Cycle Process
25th Oct 2021




Tentative Planning of Cycle 2 of NAAC

- IQAC 2nd meeting in AY 21-22 on 25th Oct 2021
- Submission of IIQA before 30th Oct 2021
- AMC Visit on or before 10th Nov 2021
- Submission of SSR before 15th Dec 2021
- Visit of NAAC committee before 15th Feb 2022






Dr. D. D. Chaudhary
 IQAC Coordinator




Dr. M. S. Gaikwad
 Principal
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
 Kusgaon (Bk.), Lonavala-410401



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Internal Quality Assurance Cell (IQAC)

**Action Taken Report on the decisions of IQAC Meeting on 25th Oct 2021 (second)
for AY 2021-22**

Sr.No.	Points Discussed / Decision taken	Action Taken
1.	Covid-19 Precautions	All Covid-19 Precautions must be follow.
2	Use of ICT	All faculty trained for MS team software for online Teaching.
3	Precautions for Offline classes	All necessary Precautions for Offline classes are taken.
3	Need of Interactive teaching skills	Teachers are guided to make teaching more interactive
4	Research and Development, Paper Publications	Industry expert have suggested some funding agencies. Proposals for the grant has initiated. Paper Publications made mandatory to faculties and are increased.
5	NAAC Report Preparations	All relevant data is collected and ready to upload.


Dr. D.D. Chaudhary
Coordinator IQAC





Dr. M.S. Gaikwad
Principal
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410401

Minutes of meeting of the IQAC meeting on 10th February 2022

Important points were discussed and suggested by committee members which are commonly applicable for all departments.

1. Dr. D.D.Chaudhary, IQAC coordinator, welcome to all members and presented agenda of meeting and also discussed preparation and submission of AQAR 20-21.
2. Dr. M.S. Gaikwad sir have discussed the SSR preparation for **NAAC second cycle** and plan of action for the same.
3. Dr. S.D.Lokhande Management Representative, have discuss the Quality approaches to be adopted for overall outcome through NAAC. Other members have contributed many point regarding involvement of all stake holders and overall **Quality improvement**.
4. Dr. R.K. Kamat have added important points regarding NAAC visit, IQAC initiatives and involvement of all stake holders in **outcome based** activities and improvements.
5. Preparation of SSR was appreciated by the members.
6. All files and criteria wise data must be updated and made available to NAAC committee.
7. Target for NAAC grade should be A+.
8. The activity report of each department should include all information and action taken.
9. Teacher Guardian Scheme must be executed **innovatively enhance** for effective interaction with the students and faculty.
10. Periodically Feedback from students on teaching and appropriate action should be taken.
11. Active MOUs need to be increased and include variety of VAPs on latest trends in industry.
12. **Recent technology** related guest lectures should be arranged by each department, and participation from staff as well as students to be encouraged to a larger extent.
13. All of students from SE to BE should be encouraged for **industrial Project** / Internships, and their involvement in those should be periodically monitored and documented.
14. **Industrial internships/training** should be suitably benefitted in term work marks.
15. Industrial visits and **quality projects** and internships must be encouraged and undertaken.
16. Students to be encouraged to publish their own research papers in international conferences/or national and international journals etc. Faculties may also participate with them for publications.
17. Website of the Institute must be updated regularly.

Meeting ended with vote of Thanks


Dr. D.D. Chaudhary
IQAC Coordinator
IQAC Co-ordinator

SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk), Lonavla, Pune-410401.





Dr. M.S. Gaikwad
Principal

PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk), Lonavala-410401


Internal Quality Assurance Cell (IQAC)

**Action Taken Report on the decisions of IQAC Meeting on 10th February 2022 (Third)
For AY 2021-22**

Sr.No.	Points Discussed	Action Taken
1.	NAAC Report preparation	All criteria heads are guided to collect data in prescribed format as early as possible.
2	AQAR 20-21 Report preparation	All information related to AQAR 20-21 must be updated on NAAC portal before due date.
3	Projects and Internship Quality	All necessary instructions for quality projects and Internships are given to coordinators.
4	Various club activities for Interactive teaching skills	Teachers and students are motivated to organise various club activities online platform.
5	Effective implementation of Teacher Guardian meeting	All HoDs are instructed to take follow up of TG meetings and to keep record.
6	Students feedback on teaching practices	All HoDs are instructed to take feedback from students and appropriate action as per AMC guidelines.


Dr. D.D. Chaudhary
IQAC Coordinator
IQAC Co-ordinator
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk), Lonavla, Pune-410401.




Dr. M.S. Gaikwad
Principal
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
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Attendance of IQAC meeting on 10/ 02 /2022

S.N.	Name of the Member	Designation	Sign
1	Dr. M.S. Gaikwad, Principal	Chairman	
2	Dr. S. D. Lokhande , Principal , SCOE Wadgaon, Pune	Management Representative	
3	Mr. Chinmay Pathak Tata Technologies, Pune.	Nominee from Industry	ABSENT
4	Dr. R.K. Kamat, Dean, Kolhapur University.	Member	
5	Dr. D.D. Chaudhary, Vice-Principal	IQAC Coordinator	
6	Dr. S.D. Babar, HOD (Comp)	Member	
7	Mr. S.M. Gaikwad, HOD (Mech)	Member	
8	Mr. M.N.Kalgunde, HoD (Elect.)	Member	
9	Dr. R.V.Babar , HoD (IT)	Member	
10	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	
11	Dr. D.S. Mantri, NAAC Coordinator	Member	
12	Dr. M.S. Chaudhari, Dean R&D, SPOC NPTEL	Member	
13	Mr. S. L. Mehtre, College Examination officer	Member	
14	Mr. Mayur S. Raut, T & P Officer	Member	
15	Mrs. Yogini M. Raut Incharge of CCC	Member	
16	Ms. Sarika V. Tade, Faculty Elect. Deptt.	Member	
17	Dr. S.B Gholap, Faculty E&TC Deptt.	Member	
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19	Mrs. Pallavi Ahire Faculty IT Deptt	Member	
20	Mrs. B.M. Tayde, Faculty (App.Sci. Deptt)	Member	ABSENT
21	Mr. Pravin Pandit, Librarian	Member	
22	Mr. Santosh Dabade NSS Prog. Officer	Member	
23	Mr. D.R.Mali Office Admin. Staff	Member	
24	Mr. Provash Tripathi Sr. Manager at OIL.	Nominee of Parents	ABSENT
25	Mr. Saurav Kumar	Nominee of Alumni	ABSENT
26	Miss. Mansi Tandulkar, T.E. Comp	Student's Representative	
27	Miss. Aishwarya Vhatkar B.E.E&TC		
28	Mr. Pradhresh Mahtre B.E. Mech		

Dr. D.D. Chaudhary,

IQAC Co-ordinator

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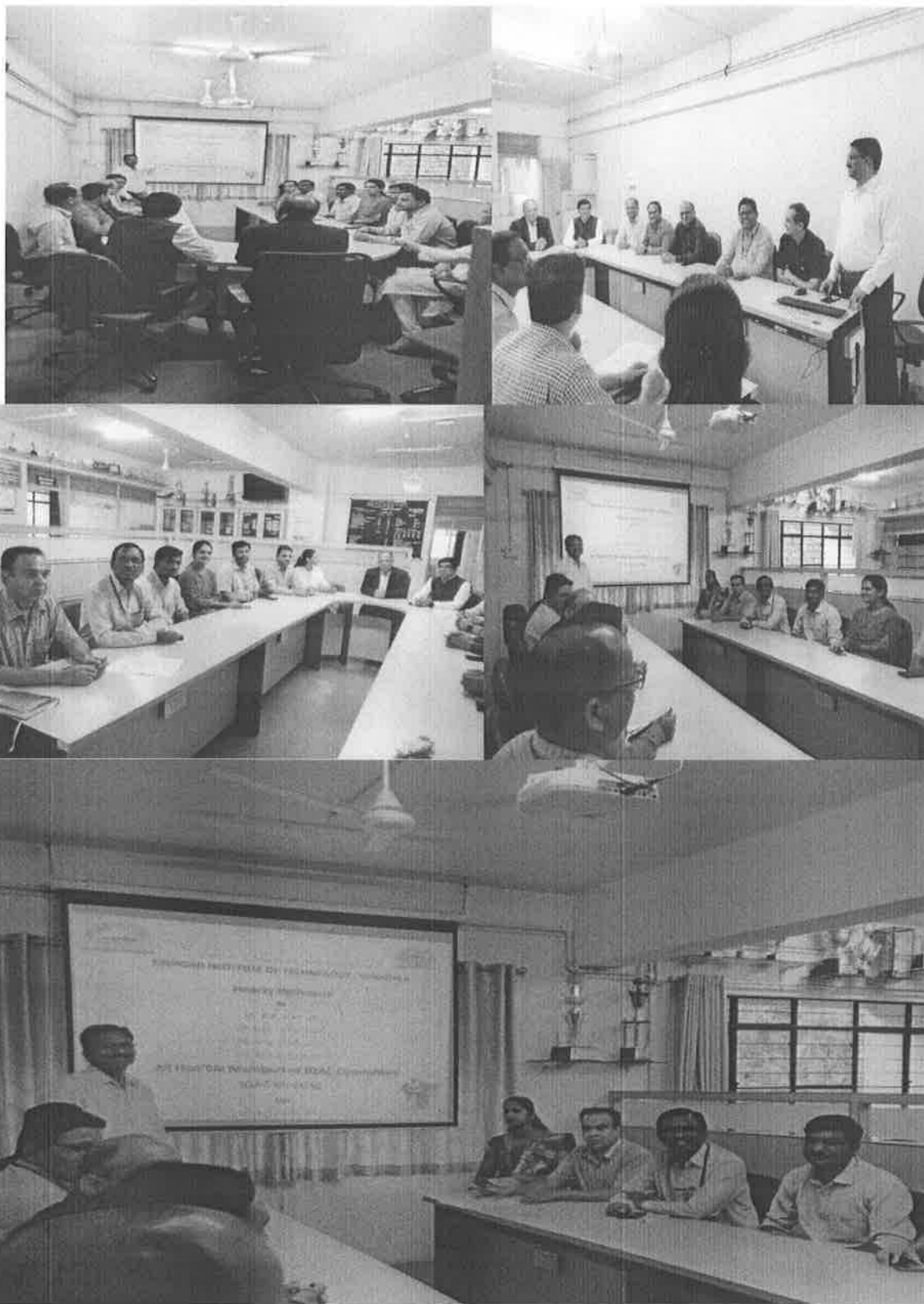


Dr. M.S. Gaikwad

Principal

SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410401

Photos of IOAC meeting on 10th Feb.22



Internal Quality Assurance Cell (IQAC) AY 21-22


Minutes of meeting of the IQAC meeting on 10th May 2022

Following Important points were discussed and suggested by committee members which are commonly applicable for all departments.


1. Dr. D.D.Chaudhary, IQAC coordinator, welcome to all members and presented agenda of meeting and also minutes of last meeting. The status of SSR and AQAR is also mention.
2. **SSR** for second cycle of **NAAC** is **submitted** on 16th February 2022 and DVV compliance are done before due date of 15th March 2022. Date of visit is yet to be decided by the NAAC office.
3. Dr. M.S.Gaikwad sir have discussed the preparation of NAAC visit and planning of quality activities for next year.
4. Dr.S.D.Lokhande, Management Representative, have given the suggestions for NAAC visit preparation and discuss the need of IQAC meetings and Quality approaches to be adopted for overall quality outcome as per new education policy.
5. Results and placements are appreciated by members and quality improvements like **PBL methodology** is discussed.
6. Activities of **Carrier Counselling Cell** is very much appreciated by all members.
7. Involvement of students in foreign language program is discussed.
8. Use of smart boards and all various ICT for quality teaching is discussed.
9. SSR and AQAR of AY 20-21 was presented to members and appreciated by all members and mention to submit AQAR of 21-22 before due date.
10. The **Teacher Guardian Scheme** and its implementation is appreciated by committee. It is discussed to enhance its function for quality improvement in teaching learning with effective interaction of the students and faculty.
11. Periodical feedback from students on teaching methodology of all faculty and appropriate action taken as per **AMC guidelines** was appreciated by all members.
12. Involvement of all stake holders must be enhanced to improve quality education.
13. Quantity and quality guest lectures / workshops / FDPs / Conferences should be arranged by each department and participation from staff as well as students to be encouraged to a larger extent.
14. Industrial visits and quality projects and internships must be encouraged and students who involve in such activities should be suitably benefitted in term work marks.
15. **Project exhibition and competitions** must be organize to explore new ideas for junior students.
16. The activity report of each department should include all information and action taken for improvement and must be publish to circulate among all stake holders.

17. Departments should increase number of activities of Professional societies such as SAE, IE, IEEE, ASHRAE/ISHRAE, as and when applicable.
18. Every dept. need to focus on submitting a large number of research proposals for acquiring grants/funding for their own research work/consultancy activities. And more participation from faculties to be ensured in attending seminars/conferences/industrial training etc.
19. Social and cultural activities are to be focused intensely in departmental magazine/newsletter and Institute level Magazine must presented in university competitions.
20. Students to be encouraged to publish their own research papers in international conferences/or national and international journals etc. Faculties may also participate with them for publications.
21. Students Placements and higher studies should be emphasized for better institute performance. Students should be benefitted from Alumni, in terms of placement etc.
22. Extra-curricular activities such as sports and cultural programs need to be improved.
23. Two weeks **FDP** to be made mandatory for every faculty, during an academic year.
24. Active MOUs need to be increased by every dept.
25. More focus to be done on **startups and establishment of incubation centers**, as per New Education Policies and NAAC / NBA norms.
26. Departments to conduct exit survey of passing out students which will be helpful to keep track of students' involvement in academic and non-academic activities.
27. Activities like **Best outgoing students** and **Best department award** are appreciated by members.

Meeting ended with vote of Thanks.


Dr. D. D. Chaudhary
IQAC Coordinator
IQAC Co-ordinator
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk), Lonavla, Pune-410401.




Dr. M.S. Gaikwad
Principal
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
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Internal Quality Assurance Cell (IQAC)

Action Taken Report on the decisions of IQAC Meeting on 10th May (fourth)

For AY 2021-22

Sr. No.	Points Discussed / Decision taken	Action Taken
1.	NAAC visit preparation	All criteria heads are guided to prepare all updated data in prescribed format as early as possible.
2	AQAR 21-22 Report preparation	All information related to AQAR 21-22 must be updated on NAAC portal before due date.
3	Projects exhibition and competition	Projects exhibition and competition for Diploma and Degree students are organised on 12 th and 13 th May 22 respectively.
4	Various club activities for Interactive teaching skills	Information of activities in the departments are asked to update on regular basis.
5	Effective implementation of Teacher Guardian meeting	Formats are given to all teachers. All HoDs are instructed to take follow up of TG meetings and to keep the record.
6	Students feedback on teaching practices	Feedback from students are taken and appropriate action are taken as per AMC guidelines.
7	Activity Report / College Magazine	Committee is formed and process is initiated.

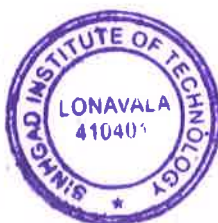
Dr. D.D. Chaudhary

IQAC Coordinator

IQAC Co-ordinator

SINHGAD INSTITUTE OF TECHNOLOGY

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Dr. M.S. Gaikwad

Principal

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

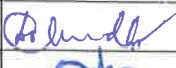


















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Attendance of IQAC meeting for AY 21-22 on 10/05/2022

S.N.	Name of the Member	Designation	Sign
1	Dr. M.S. Gaikwad, Principal	Chairman	
2	Dr. S. D. Lokhande, Principal SCOE Wadgaon, Pune	Management Representative	
3	Mr. Chinmay Pathak Tata Technologies, Pune.	Nominee from Industry	ABSENT
4	Dr. D.D. Chaudhary, Vice-Principal	IQAC Coordinator	
5	Dr. S.D. Babar, HOD (Comp)	Member	
6	Mr. S.M. Gaikwad, HOD (Mech)	Member	
7	Mr. M.N.Kalgunde, HoD (Elect.)	Member	
8	Dr. R.V.Babar, HoD (IT)	Member	
9	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	
10	Dr. D.S. Mantri, NBA Coordinator	Member	
11	Dr. M.S. Chaudhari, Dean R&D, SPOC NPTEL	Member	ABSENT
12	Mr. S. L. Mehtre, Controller of Exam	Member	
13	Mr. Mayur S. Raut, T & P Officer	Member	
14	Mrs. Yogini M. Raut Incharge of CCC	Member	
15	Ms. Sarika V. Tade, Faculty Elect. Deptt.	Member	
16	Dr. S.B Gholap, Faculty E&TC Deptt.	Member	
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(Dr. M. S. Gaikwad)
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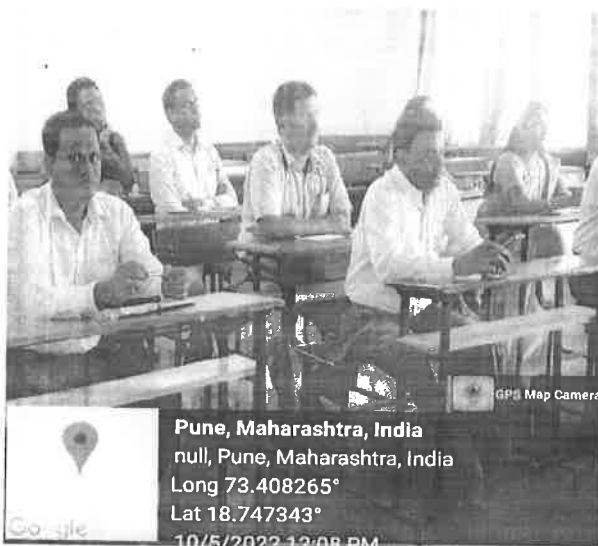
Photos of IQAC Meeting On 10th May 2022



Welcome speech by Principal Sir.



Address by Dr. S.D. Lokhande Sir



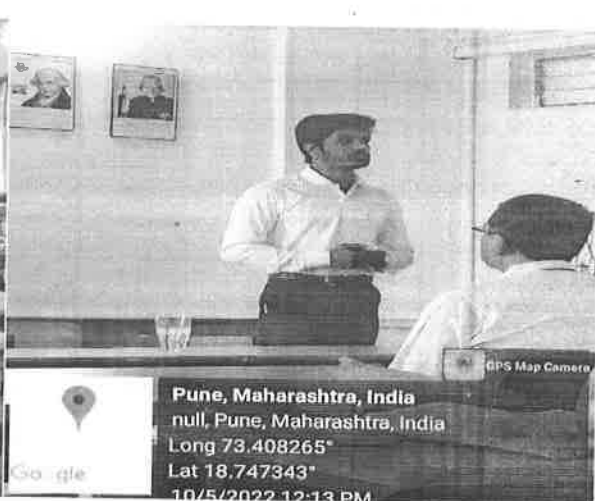
Presentation by IQAC Coordinator



Presentation by Criteria heads



Presentation by Criteria heads.



Interaction with Student representative.