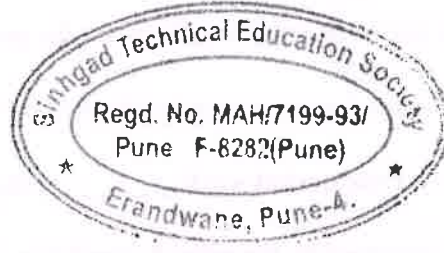


Order of Appointment

STES/2016-2017/4867

02.03.2017

Ms. Reshma D. Kapadi
Kapoor II Flat no. 10
Sinhgad Institute Lonavala
Mobile - 8796734363 / 7709472890



Sir / Madam,

With reference to your application dated 02.03.2017 and subsequent interview on 02.03.2017 before the undersigned / Local Selection Committee for the post of **Asst. Professor (Computer Engineering)** the undersigned is pleased to inform you that you are hereby appointed as **Asst. Professor (Computer Engineering)** in **Sinhgad Institute of Technology, Kusgaon (Bk.), Lonavala** w.e.f. 06.03.2017.

- i) You will be paid pay in pay band of ₹ NA per month in the pay band of ₹ NA plus Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government.
- ii) You will be paid remuneration at the rate of ₹ NA per lecturer / per hour.
- iii) You will be paid consolidated salary of ₹ 32,000/-

Your appointment is subject to the following conditions that:

- a) The appointment and pay etc. are approved by the University concerned / Director of Technical Education / Director of Higher Education / Dy. Director of Education as the case may be.
- b) You should acquire the qualifications (Ph.D / M.Phil /M.E. or B.Ed.) as the case may be laid down by the University or State Government within the prescribed period.
- c) There are prescribed number of minimum students for the subject for which you are appointed.
- d) You should submit the originals as well as the true copies of passing certificates, marksheets, experience certificate, discharge / relieving certificate, LP. Certificate and proof of your age before joining.
- e) You should communicate your acceptance within four days from the date of receipt of this Order of Appointment, failing which your Order of Appointment is liable to be cancelled. Two acceptance forms, one for the Secretary, Sinhgad Technical Education Society and the other for the Head of the Institutions are enclosed.
- f) Your service for the next academic year shall be continued subject to your qualifying in the GATE/NET/SET Examination whichever is applicable or Registration of Ph.D. / ME Course and subject to your selection by the selection committee duly constituted as per the rules of concerned University / DTE etc.

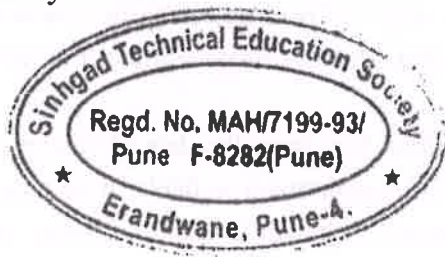


ATTESTED
M.S.G.
(Dr. M. S. Gaikwad)
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala-410401

[Handwritten signature]

Please note that:

1. a. Your appointment is **on probation for ONE YEAR.**
OR
b. Your appointment is purely on temporary basis for the period _____ NA _____
OR
c. Your appointment is in the leave vacancy for the period from _____ NA _____
d. Your appointment is **for the period w.e.f.** _____ NA _____
2. Your services will be governed by the rules & regulation of the University concerned, State Government and Sinhgad Technical Education Society.
3. In case of resignation, you will have to give notice of three months or basic pay (pay in pay band + AGP) of three months in lieu of notice period.
4. Your services are transferable to any other institution of Sinhgad Technical Education Society.
5. You will have to execute an agreement bond on a stamp paper worth Rs.100/-, to the effect that you will serve Sinhgad Technical Education Society for the period of your appointment in accordance with the service conditions for the employment in the institution. A copy of the agreement is enclosed.
6. You will have to undergo medical examination by the Medical Officer of STE Society, Pune before joining duties. The appointment will be provisional, pending production of medical certificate that you are free from any contagious disease and that you are physically fit for employment on the staff of STE Society's institution.
7. In case you are found irregular and negligent in your duties, your appointment may be terminated without any notice.
8. If you are involved in activities contradictory to law, your appointment may be terminated without any notice.



Yours faithfully,

Bachana M. Navale
President / Vice President

Sinhgad Technical Education Society
Pune 411 041

Accepted

Copies: ...

1. Founder Secretary, STE Society, Karve Road, Pune 411 004
2. Principal, Sinhgad Institute of Technology, Kusgaon (Bk.), Lonavala
3. Campus Director, Sinhgad Technical Education Society, Kusgaon (Bk.), Lonavala
4. Personal File.



(Dr. M. S. Gaikwad)
PRINCIPAL
SINHGAD INSTITUTE OF TECHNOLOGY
Kusgaon (Bk.), Lonavala - 410 401

Date : 06/03/2017

JOINING REPORT

To,
The Principal
Sinhgad Technical Education Society's
Lonavala Campus,
Gat No. 309/310,
Kusgaon (Bk.), Lonavala,
Pune - 410 401.

Respected Sir,

With reference to the Appointment Order No. STES/2016-2017/4867

Date 02/03/2017 for the Post of Asst. Professor in computer Engg.

SINHGAD INSTITUTE OF TECHNOLOGY, LONAVALA, - 410 401. I am joining my
duties from today i. e. on 06/03/2017.

Employee Code No. - 27/B/2953/18317

Yours sincerely,

Reshma Kapadi

(Reshma Kapadi)

MP
06/03/2017
PRINCIPAL

SINHGAD INSTITUTE OF TECHNOLOGY
Gat No. 309/310, Kusgaon (Bk.),
Lonavala - 410 401



ATTESTED

MP
(Dr. M. S. Gaikwad)
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