

Date: 04/03/2020

To,

Dr. M. S. Gaikwad,  
Principal, Sinhgad Institute Of Technology,  
Lonavala.

**Subject:** Providing international training and certification programs to the students of various streams of Sinhgad Institute Of Technology, Lonavala.

**Reference:** Meeting & Discussion on 18<sup>th</sup> February 2020.

We are glad to propose to setup an innovative & creative learning Skill Development Centre in association with Sinhgad Institute Of Technology, Lonavala. We appreciate & are thankful to the management to provide us this opportunity.

### CITIS Educon Private Limited Deliverables:

- 1) We will be appointing faculties & coordinators from our end who will be responsible for conducting various training and certification programs for your students of various streams of Sinhgad Institute Of Technology, Lonavala.
- 2) Students will undergo training sessions on workshop basis and followed by certifications.
- 3) Learning Content; Training material will be provide by us to the students
- 4) The course and certification mappings needs to be mutually finalized in discussion with the academic division.

No courses will be introduced which clashes with the current ongoing activity of the colleges. For introducing any courses, Designing fees structure or any other additional things we will get prior approvals from the management.

We will follow all the norms; Terms & Conditions applied by Sinhgad Institute Of Technology, Lonavala Campus to run the centre. The key objective of the engagement is to build a future ready work force and make the students more employable by providing them job relevant training and certification program.

*[Handwritten Signature]*

**Sinhgad Institute Of Technology, Lonavala Deliverables:**

- 1) Sinhgad Institute Of Technology will provide Computer LAB IT Infrastructure with the Computers; Internet access; Electricity etc.
- 2) From our end we will also provide Class -04 staff for cleaning the training premises
- 3) Prior approvals from Management & Individual Institution Principal & Heads we will provide CITIS to conduct Seminars, Sessions, Workshops in our campus only for the attached courses.

**Fee Structure:**

From the total fees collected 10% of the share shall be provided to the Sinhgad Institute Of Technology for infrastructure development in case of out sourcing model.

In case of a transfer pricing model, the course to the Sinhgad Institute Of Technology shall be offered at a reseller price and the Sinhgad Institute Of Technology can decide its own fees to offer the course to the students.

**On following Understanding:**

Sinhgad Technical Education Society allows Sinhgad Institute Of Technology to operate the skill development center

- 1) The Tenure of the Center will be Three Years from the date of signing
- 2) Every Month Audit will be conducted for the followings:
  - a) Audit for Accounts
  - b) Audit for Academics Satisfaction
  - c) Audit for Operations
- 3) In case of outside student invited by CITIS for seminars at the Campus, the fees per student & the Seminar Hall rent charges will be applicable as decided by both parties shall be paid by CITIS to Sinhgad Institute Of Technology

**Signed on behalf of  
Sinhgad Institute Of Technology**

Signature: 

Name: Dr. M. S. Gaikwad

Designation: Principal




**Signed on behalf of  
CITIS Educon Pvt Ltd**

Signature: 

Name: Mr. Harshad Sangle.

Designation: Director

**Witness:**Signature: 

Name: Dr. M. S. Chaudhari.

Signature: 

Name: Mr. Nilesh Dighe.