


**IQAC Committee members AY 19-20**

Sr. No.	Name of the Member	Designation	Contact No.
1	Dr. M.S. Gaikwad, Principal	Chairman	9552569864
2	Prof. M.G. Bhat, Dean Engineering (STES)	Management Representative	9881056852
3	Prof. S.B. Pharkute		9850039354
4.	Dr. Dilip S. More ADYPCOE Pune	Member	7558581451
5	Mr.Kaustubh Bhadbhade, Persistent, Pune	Member	9623448243
6.	Mr. Yogesh Topale HR Cognizant Pune	Member	9763726061
7.	Mr. S.M. Gaikwad, HOD (Mech)	Member	9321003912
8.	Dr. S.D. Babar, HOD (Comp)	Member	9881383933
9.	Dr. V.V. Deotare, HOD (E&TC)	Member	7588191750
10.	Dr. T.J.Parvat, HOD (I.T.)	Member	9881920029
11.	Dr. A.A. Kalage, HOD (Elect.)	Member	8605033245
12.	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	9420107701
13	Mr. N.V. Lakal, Dean R & D	Member	9820804509
14	Mr. Yogesh Jadhav, T & P Officer	Member	8308816115
15	Mr. S.L.Mehtre CEO	Member	9921838393
16	Mr. Sumit Devarshri NSS Prog. Officer	Member	9970027070
17	Mrs. A.S.Deshmukh Faculty (App.Sci. Deptt)	Member	9970127892
18	Dr. Mrs. Geetika Narang, Faculty Comp Deptt	Member	9689896065
19	Mr. R.V.Babar, Faculty E&TC Deptt.	Member	9822319270
20	Mrs.Pallavi Ahire Faculty IT Deptt	Member	9422533123
21	Mr. M.N.Kalgunde, Faculty Elect. Deptt.	Member	9011066137
22	Mr. Pravin Pandit, Librarian	Member	9890888240
23	Mr. D.R.Mali Office Admin. Staff	Member	9822900920
24	Mr.K.P. Gangadhara Ex. Engr. TATA power	Nominee of Parents	9223550654
25	Mr. Vipul Madani	Nominee of Alumni	8451857474
26	Miss Muskan Dusad B.E. Comp	Student's Representative	9425936311
27	Mr. Kunal Kishore B.E.E&TC		8796157091
28	Mr. Vijay Soni S.E. Mech		9414664823
28	Dr. D.D. Chaudhary, Vice-Principal	Coordinator	9372810161

  
Dr. D.D. Chaudhary  
Coordinator



  
(Dr. M. S. Gaikwad)  
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Sinhgad Technical Education Society's

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### IQAC AY 19-20

#### Minutes of IQAC Meeting held on 22nd August 2019 at CTC (first)

Salient points discussed/suggested by Prof.M.G.Bhat and Prof. S.B.Pharkute, AMC committee members, during IQAC meeting held on 22-08-2019.

1. In the IQAC report of each dept., department(s) should try to include information as far as possible, by giving suitable examples, or action(s) taken for improvement.
2. Department(s) should focus to include variety of VAPs, following latest trends in industry.
3. More technology related guest lectures to be arranged by each department, and participation from staff as well as students to be encouraged to a larger extent.
4. Large number of students to be encouraged for industrial internships, and their involvement in those should be periodically monitored and documented. Also, students who involve themselves in such industrial internships/training should be suitably benefitted by the department by giving them some extra marks in term work, oral/practical etc.
5. Department(s)/Institute should give suggestions to their respective BOS regarding implementation of students' internship programs.
6. Department(s) to increase number of activities of Professional societies such as SAE, IE, IEEE, ASHRAE/ISHRAE, as and when applicable.
7. Social and cultural activities are to be focused intensely in departmental magazine/newsletter.
8. Students to be encouraged to publish their own research papers in international conferences/or national and international journals etc. Faculties may also participate with them for publications.
9. All clear results of all semesters of all branches to be improved to a satisfactory level.
10. Extra-curricular activities such as sports and cultural programs need to be improved a
11. Use of ICT- Smart boards to be included by every department.
12. More and more industry projects to be undertaken by depts. which will be executed by team(s) of faculty as well as students.



13. Faculties to be encouraged and motivated by depts. to make them pursue higher education/Ph.D. etc.
14. More and more faculties should be encouraged to participate in university related work such as paper setting, moderation, revaluation, member of LIC and other different university committees/bodies such as BOS etc.
15. More focus to be done on startups and establishment of incubation centers, as per new NBA norms.
16. In line with the new NBA norms, every department should focus on generating data and implementation of Criteria-III of NBA.
17. Departments to conduct exit survey of passing out students which will be helpful to keep track of students' involvement in academic and non-academic activities.

Meeting ended with vote of thanks.





Dr. D.D. Chaudhary  
Coordinator IQAC





Dr. M.S. Gaikwad  
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# SINHGAD INSTITUTE OF TECHNOLOGY

Kusgaon (Bk), Lonavala-410401.

Attendance for IQAC meeting on 22/08/2019

Sr. No.	Name of the Member	Designation	Sign
1	Dr. M.S. Gaikwad, Principal	Chairman	<i>M.S. Gaikwad</i>
2	Prof. M.G. Bhat, Dean Engineering (STES)	Management Representative	<i>M.G. Bhat</i>
3	Prof. S.B. Pharkute		<i>S.B. Pharkute</i>
4	Dr. D.D. Chaudhary, Vice-Principal	Coordinator	<i>D.D. Chaudhary</i>
5	Dr. Dilip S. More ADYPCOE Pune	Member	<i>Dilip S. More</i>
6	Mr. Yogesh Topale HR Cognizant Pune	Member	<i>Yogesh Topale</i>
7	Mr. S.M. Gaikwad, HOD (Mech)	Member	<i>S.M. Gaikwad</i>
8	Dr. S.D. Babar, HOD (Comp)	Member	<i>S.D. Babar</i>
9	Dr. V.V. Deotare, HOD (E&TC)	Member	<i>V.V. Deotare</i>
10	Dr. T.J. Parvat, HOD (I.T.)	Member	<i>T.J. Parvat</i>
11	Dr. A.A. Kalage, HOD (Elect.)	Member	<i>A.A. Kalage</i>
12	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	<i>P. S. Patil</i>
13	Dr. D.S. Mantri NBA Coordinator	Member	<i>D.S. Mantri</i>
14	Mr. N.V. Lakal, Dean R & D	Member	<i>N.V. Lakal</i>
15	Mr. Yogesh Jadhav, T & P Officer	Member	<i>Yogesh Jadhav</i>
16	Mr. S.L. Mehtre CEO	Member	<i>S.L. Mehtre</i>
17	Mr. Sumit Devarshri NSS Prog. Officer	Member	<i>Sumit Devarshri</i>
18	Mrs. Bhavana Tayade Faculty (App.Sci. Deptt)	Member	<i>Bhavana Tayade</i>
19	Mrs. R.S. Shishupal, Faculty Comp Deptt	Member	<i>R.S. Shishupal</i>
20	Mr. R.V. Babar, Faculty E&TC Deptt.	Member	<i>R.V. Babar</i>
21	Mrs. Pallavi Ahire Faculty IT Deptt	Member	<i>Pallavi Ahire</i>
22	Mr. M.N. Kalgunde, Faculty Elect. Deptt.	Member	<i>M.N. Kalgunde</i>
23	Mr. L.P. Puranik Faculty Mech. Deptt	Member	<i>L.P. Puranik</i>
24	Mr. Pravin Pandit, Librarian	Member	<i>Pravin Pandit</i>
25	Mr. D.R. Mali Office Admin. Staff	Member	<i>D.R. Mali</i>
26	Mr. K.P. Gangadhara Ex. Engr. TATA power	Nominee of Parents	<i>K.P. Gangadhara</i>
27	Mr. Vipul Madani	Nominee of Alumni	<i>Vipul Madani</i>
28	Mr. Vijay Soni S.E. Mech	Student's Representative	<i>Vijay Soni</i>
29	Mr. Pravin Saxena TE E&TC		<i>Pravin Saxena</i>
30	Mr. Devansh Shrivastav TE Comp		<i>Devansh Shrivastav</i>

*D.D. Chaudhary*  
IQAC - co-ordinator



*M.S. Gaikwad*  
(Dr. M. S. Gaikwad)  
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**Action Taken Report on the decisions of IQAC Meeting on 22/08/19 (first)  
for AY 2019-20**

Sr. No.	Points Discussed	Action / Decision taken
1.	Professional Club activities	Various activities through IEEE/ IETE/IE/ASHRAE/ISHRAE has started.
2	Research and Development, Paper Publications	Industry expert have suggested some funding agencies. Proposals for the grant has initiated. Paper Publications made mandatory to faculties and are increased.
3	MoUs with Industries and motivation for Start-ups	MoUs with some industries and start-ups by students initiated.
4	MPSC/UPSC GATE, GRE Foreign language initiatives,.	Training facility started at Campus in collaborations with outside experts.
5	Involvement of students in internships	Student encouraged by TnP to get internships.

  
**Dr. D.D. Chaudhary**  
Coordinator IQAC



  
**Dr. M.S. Gaikwad**  
**Principal**  
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## Minutes of IQAC meeting for AY 19-20

On 16<sup>th</sup> Dec 2019 (second)


Minutes of IQAC Meeting held on 16<sup>th</sup> Dec 2019 EnTC seminar Hall, The members present were Prof. M.G.Bhat and Prof. S.B.Pharkute, Dr. M.S. Gaikwad. Dr. D.D. Chaudhary, All Head of the Departments, TPO, NSS and NPTEL Coordinator.

Following important points were discussed in the meeting:

1. Dr. D. D. Chaudhary welcomed all the guests of the meeting, and presented college report.
2. All Dept. Heads Presented their department report.
3. Prof. M. G. Bhat, Dean Engineering (STES) mentioned following points:
  - a. He appreciated the presentation all HoDs, he mentioned most things were taken care of in the presentation but the graphical presentation should be made good appearance and understanding.
  - b. All departments should give more focus on CO, PO and PEOs and their outcomes.
  - c. He suggested to start preparing for NAAC – 2021 as per new guidelines.
  - d. Extra curriculum activities needs to increase more.
  - e. Faculty publications should be in reputed journals.
4. Prof. S. B. Pharkute mentioned the following points
  - a. He mentioned the need of merging IQAC with AMC.
  - b. Information related active MoUs and activities under should also be mention.
  - c. Faculty and Student Achievements should be properly recorded and updated
  - d. Faculty member and students should be motivated for NPTEL courses.
5. Dr. M. S. Gaikwad thanks to panel and mentioned that we will follow suggestion given by all stake holders to maintain **Quality in Teaching and Learning process**. He added that
  - a. Collaboration of stakeholder's will enhance to large extent.
  - b. More focus will be given to industry interaction and entrepreneurship.
  - c. At, last he requested to all be together to achieve target of NAAC A+ grade.
6. At the end, Dr. D.D.Chaudhary Sir, concludes the meeting by giving vote of thanks

  
Dr. D.D. Chaudhary  
Coordinator IQAC



  
Dr. M.S. Gaikwad  
Principal  
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**Action Taken Report on the decisions of IQAC Meeting on 16/12/19 (second)  
for AY 2019-20**

Sr. No.	Points Discussed	Action / Decision taken
1.	CO, PO, PEO mapping	All HoDs are asked to insist on as per NAAC Guidelines
2	Professional Club activities	Various activities through IEEE/ IETE/IE/ASHRAE/ISHRAE has started.
	Research and Development, Paper Publications	Paper Publications made mandatory to faculties and are increased.
3	Alumni and Parents meets	TPO has ask to organise the Institute level and Department level organisations of Alumni meets.
4	MoUs with Industries and motivation for Start-ups	MoUs with some industries and start-ups by students initiated.
5	MPSC/UPSC GATE, GRE Foreign language initiatives.	Training facility started at Campus in collaborations with outside experts.
6	Involvement of students in internships	Student encouraged by TnP cell to get internships.

  
**Dr. D.D. Chaudhary**  
Coordinator IQAC



  
**Dr. M.S. Gaikwad**  
**Principal**  
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### IQAC AY 19-20

Minutes of IQAC Meeting held on 14<sup>th</sup> Feb 2020 (Third) in Mech Seminar Hall.

Dr. S.D. Lokhande sir, as management representative was present for the meeting, points discussed in the meeting are as follows

1. Accreditation activities must be initiated at Institute level.
  2. Recent technology related guest lectures to be arranged by each department, and participation from staff as well as students should be increased.
  3. Active MOUs need to be increased by every dept.
  4. Use of ICT- Smart boards to be included by every departments.
  5. Quality industrial projects/ internships by students and staff to be encouraged and undertaken.
  6. Department to ensure major technological benefits to students by conducting industrial visits over and above regular ones (as per curriculum). Department should focus to include variety of VAPs, following latest trends in industry.
  7. Department to increase number of activities of Professional societies
  8. Faculties and Students to be encouraged to publish their own research papers in international conferences/or national and international journals etc. Results of all semesters of all branches to be improved to a satisfactory level.
  9. Students Placements and higher studies should be emphasized and ensured for better institute performance. Students should be benefitted from Alumni, in terms of placement etc.
  10. Extra-curricular activities such as sports and cultural programs need to be improved a lot.
  11. More and more industry projects to be undertaken by depts. which will be executed by team(s) of faculty as well as students.
  12. Every dept. need to focus on submitting a large number of research proposals for acquiring grants/funding for their own research work/consultancy activities.
  13. Two weeks FDP be made mandatory for every faculty, during an academic year. Two weeks professional/industrial training to be mandated for faculties, during one academic year.
  14. Social and cultural activities are to be focused intensely in departmental magazine/newsletter.
- Meeting ended with vote of thanks.

Dr. D.D. Chaudhary  
Coordinator IQAC



Dr. M.S. Gaikwad

Principal

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### Action Taken Report on the decisions of IQAC Meeting on 14<sup>th</sup> Feb 2020 (third) for AY 2019-20

Sr. No.	Points Discussed	Action / Decision taken
1.	Use of ICT in Class room	Teachers are trained to use various ICT tools
2	Research and Development, Paper Publications	Industry expert have suggested some funding agencies. Proposals for the grant has initiated. Paper Publications made mandatory to faculties and are increased.
3	Need of Soft skills and Foreign language skills	STP and Foreign language training started for student.
4	MoUs with Industries and motivation for Start-ups	MoUs with some industries and start-ups by students initiated.
5	GATE, GRE initiatives	Training facility started at Campus in collaborations with outside experts.
6	Involvement of students in NPTEL certifications	Motivation to students is given by adding extra marks in Term work.

  
Dr. D.D. Chaudhary  
Coordinator IQAC



  
Dr. M.S. Gaikwad  
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STES'S  
SINHGAD INSTITUTE OF TECHNOLOGY,  
Kusgaon (Bk), Lonavala-410401

Attendance of IQAC meeting on 14/02/2020 for AY 19-20

S.N.	Name of the Member	Designation	Signature
1	Dr. M.S. Gaikwad, Principal	Chairman	
2	Dr. S. D. Lokhande	Management Representative	
3	Dr. D.D. Chaudhary, Vice-Principal	IQAC Coordinator	
4	Dr. D.S. Mantri	NBA Coordinator	
5	Dr. Dilip S. More ADYPCOE Pune	Member	- ABSENT -
6	Mr. Yogesh Topale HR Cognizant Pune	Member	
7	Mr. S.M. Gaikwad, HOD (Mech)	Member	
8	Dr. S.D. Babar, HOD (Comp)	Member	
9	Dr. T.J.Parvat, HOD (I.T.)	Member	- ABSENT -
10	Dr. A.A. Kalage, HOD (Elect.)	Member	
11	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	
12	Mr. N.V. Lakal, Dean R & D	Member	
13	Mr. Yogesh Jadhav, T & P Officer	Member	
14	Mr. S.L.Mehtre CEO	Member	
15	Mr. Sumit Devarshri NSS Prog. Officer	Member	
16	Mrs. B.M. Tayde, Faculty (App.Sci. Deptt)	Member	
17	Mrs. R.S. Shishupal, Faculty Comp Deptt	Member	
18	Mr. R.V.Babar, Faculty E&TC Deptt.	Member	
19	Mrs.Pallavi Ahire Faculty IT Deptt	Member	
20	Mr. M.N.Kalgunde, Faculty Elect. Deptt.	Member	
21	Mr. Pravin Pandit, Librarian	Member	
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23	Mr.K.P. Gangadhara Ex. Engr. TATA power	Nominee of Parents	
24	Mr. Vipul Madani	Nominee of Alumni	
25	Mr Devansh shrivastav B.E. Comp	Student's Representative	
26	Mr. Shubham Takawale T.E.E&TC		- ABSENT -
27	Mr. Vijay Soni T.E. Mech		- ABSENT -

IQAC coordinator



(Dr. M. S. Gaikwad)  
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